

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
April 4, 2018**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #590

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights**
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Meeting of March 7, 2018 and Special Meeting of March 12, 2018**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before March 15, 2018.
 - C. Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for February 28, 2018.

D. Consideration and Approval of Resolution No. 588 Proclaiming May 2018 as Older American's Month

Approval establishes Board recognition of May as Older American's Month.

E. Consideration and Approval of Resolution No. 589 Proclaiming April 2018 as Arbor Month

Approval establishes Board recognition of April as Arbor Month.

F. Consideration and Approval of District Budget Transfer Policy

Approval authorizes the General Manager together with the Administrative Manager to make four (4) budget transfers limited to one (1) transfer per quarter between \$5,000 and \$10,000.

G. Lump Sum vs Monthly CalPERS Unfunded Liability Payment

Approval authorizes staff to pay CalPERS an annual payment for fiscal year 2018-2019 for the unfunded liability.

8. NEW ITEMS - DISCUSSION/ACTION

A. Consideration and Adoption of Surplus District Property Disposal Policy

The policy establishes uniformity of procedures regarding the disposition of surplus personal property owned by the District.

Suggested Action: A MOTION to Adopt the Surplus District Property Disposal Policy.

B. Consideration and Approval of Bid Award for the Wood Replacement at Bob Kildee Park Pavilion

The wooden pavilion covering at Bob Kildee Park's Picnic Area #1 is original and in need of repair.

Suggested Actions: A MOTION to Approve and authorize the General Manager to enter into an agreement with Dekan Construction Corp. for the wood replacement at Bob Kildee Park Pavilion.

C. Approval of Bid Specifications for the Parks Maintenance Yard Driveway

The driveway at the Parks Maintenance Yard is deteriorated and in need of repair.

Suggested Actions: A MOTION to Approve the attached bid specifications for the Parks Maintenance Yard Driveway project and direct staff to solicit proposals for the approved bid specifications.

D. Consideration and Approval to Nominate a Candidate for the CSDA Board of Directors Seat A

The California Special Districts Association (CSDA) is seeking Special District Board Members or their General Managers for the CSDA Board of Director Seat A for the 2019-2021 term. Director Magner is the current Seat A holder.

Suggested Actions: A MOTION to Nominate a candidate for the CSDA Board of Directors Seat A.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Malloy
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance, Liaison, Personnel and Policy
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager’s Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.