

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
June 7, 2017**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #576

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A.** District Highlights
 - B.** 50+ Expo
 - C.** Senior Volunteer Recognition
 - D.** Pleasant Valley Swim Team
- 6. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Meeting of May 3, 2017 and Special Meetings of April 27, May 4 and May 18, 2017**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before May 29, 2017.
 - C. Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for April 30, 2017.

D. Consideration and Adoption of Resolution No. 574 for Appropriation Amount Subject to Gann Limitation, FY 2017-2018

Approval will establish for the District an annual appropriation subject to the limitation set forth in Article XIII B of the Constitution of the State of California.

E. Approval of the Purchase of a Replacement Vehicle

Approval allows for purchase of a Ford XL Supercab for use by the Parks Department.

8. PUBLIC HEARING – A Public Hearing on the continuation of the Park Maintenance and Recreation Improvement District Assessment in FY 2017-2018.

A. Consideration and Adoption of Resolution No. 575 Directing Levy of Assessments, Confirming Diagram, Assessment and Ordering Levy of Assessment for FY 2017-2018 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

The final step in levying assessments for the upcoming fiscal year is the adoption of a resolution directing Assessment Levies for FY 2017-2018, confirming the diagram, and approving the final draft of the Engineer's Report.

Suggested Actions: A MOTION to Adopt Resolution No. 575 directing Assessment Levies, confirming Diagram, and approving Engineer's Report for FY 2017-2018 for the Park Maintenance and Recreation Improvement District.

9. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval of Preliminary Fiscal Year 2017-2018 Budgets for the General Fund and the Assessment District

The budgets were reviewed by the Board during the month of April and May 2017. Staff made presentations and were given direction by the Board for changes to develop balanced FY 2017-2018 budgets.

Suggested Actions: A MOTION to Approve the Preliminary Budgets for FY 2017-2018.

B. Cooperative Agreement Between the Pleasant Valley Recreation and Park District and the City of Camarillo Regarding the Senior and Community Recreation Facility Needs Study

Approval of the Cooperative agreement is necessary to continue working with the City of Camarillo in the development of a Senior and Community Recreation Facility Needs Study.

Suggested Action: A MOTION to Approve the Cooperative Agreement between the Pleasant Valley Recreation and Park District and the City of Camarillo regarding the Senior and Community Recreation Facility Needs Study.

C. Consideration and Approval of Senior and Community Recreation Facility Needs Study Request for Proposal (RFP)

Approval of the Senior and Community Recreation Facility Needs Study RFP would allow staff to solicit bids for a comprehensive Senior and Community Recreation Facility Needs Study in the event the City of Camarillo approves the Cooperative Agreement.

Suggested Actions: A MOTION to Approve the Senior Community Recreation Facility Needs Study RFP contingent upon the approval of the Cooperative Agreement by the City of Camarillo.

10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Dixon
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, and Policy
- F. Foundation for Pleasant Valley Recreation and Parks
- G. General Manager’s Report

11. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

12. CLOSED SESSION

- A. **Public Employee Performance Evaluation and Compensation** - The Board will hold a closed session pursuant to Government Code Sections 54957 and 54957.6(a), with the District’s HR Specialist to conduct an employee performance evaluation of the General Manager and to discuss the salary, compensation and fringe benefits provided to the General Manager.

13. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.