

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 7, 2019**

5:00 P.M. CLOSED SESSION

1. CALL TO ORDER

A. Adjourn to Closed Session

B. CLOSED SESSION

1) Conference with Legal Counsel – Existing Litigation

The District Board will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with legal counsel regarding litigation to which the City is a party. The title of such litigation is as follows: *Pleasant Valley Recreation & Park District and Service Employees International Union Local 721*; Public Employment Relations Board Case Number Case No. LA-CE-1378-M.

C. Reconvene into Regular Meeting

6:00 P.M. REGULAR MEETING NEXT RESOLUTION #640

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

5. PRESENTATIONS

A. Camarillo Pony Baseball Association

B. Camarillo Youth Basketball Association

C. District Highlights

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of October 2, 2019

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

Approval of District's disbursements dated on or before September 30, 2019.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for September 30, 2019.

D. Review and Approval of Surplus Supplies and Equipment List

Approval of the list is required prior to the disposition of listed surplus items

E. Consideration and Approval of the Request for Proposal and Specifications for the Aquatic Center Shower and Dressing Room Remodel

Approval of the bid specifications is needed in order to release the RFP.

F. Approval of the Purchase of Two Replacement Fleet Vehicles

Vista Ford of Oxnard is the low bidder for two Ford Ranger XL's needed as replacement fleet vehicles.

8. NEW ITEMS – DISCUSSION/ACTION

A. Miracle League 805, Inc. Option and Discussion

Staff has provided four options at three different parks for a possible location for a Miracle League 805's baseball field.

Suggested Action: Review options for a location for Miracle 805 and provide direction to staff.

B. Freedom Gym Programming Options and Discussion

The recent sale of the Freedom Gymnasium has prompted consideration of various options available to the District.

Suggested Action: Provide staff direction regarding Freedom Gym programming options.

C. Approval of 2020 Part Time Salary Schedule with Minimum Wage Impact

The State of California is currently in the fifth year of a seven-year plan to gradually increase minimum wage. Minimum wage will increase to \$13.00 per hour on January 1, 2020.

Suggested Action: A MOTION to Approve the 2020 Part Time Salary Schedule with minimum wage impact.

D. Consideration of a 3-Year Community Event Funding Agreement between the City of Camarillo and the Pleasant Valley Recreation and Park District to Produce the Summer Concert Series

City and District staff are proposing to enter into a three-year agreement to produce the Summer Concert Series.

Suggested Action: A MOTION to authorize and Approve the General Manager to enter into a three (3) year agreement between the City of Camarillo and the Pleasant Valley Recreation & Park District to produce the Summer Concert Series.

E. Consideration and Approval of Bid Award for Freedom Park Parking Lot Re-Paving Project to J&H Engineering

By performing a complete re-pavement, the District will be able to initiate the implementation of a preventative maintenance standard at Freedom Park.

Suggested Action: A MOTION to authorize and approve the General Manager to enter into agreement with J&H Engineering in the amount of \$231,800, plus a 5% contingency bringing the total to \$243,390 for the Freedom Park re-paving project.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Kelley
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Journey; Ran Rancho
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.