

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
June 3, 2020**

This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20 and the order of the Ventura County Public Health Officer issued March 20, 2020 (Stay Well at Home)

In order to minimize the spread of COVID-19, the Council Chambers will not be open to the public. To observe and/or participate in the Board meeting from the comfort of your home or other Stay Well at Home-compliant location:

- 1. You may observe the PVPRD Board meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29.**
- 2. Public Comment options:**
 - a. Email – If you wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 pm on Wednesday, June 3, 2020 to the Recording Board Secretary at kroberts@pvrpd.org. The Recording Board Secretary will print your email, distribute copies to all Board members prior to the meeting and the Chair will read the emailed comments aloud.**
 - b. Phone – You may call the PVRPD office at 805-482-1996, ext. #101 by 4:00 pm on Wednesday, June 3, 2020 and provide your name, your phone number and your item of interest. Board staff will call you on June 3 during the time for general Public Comments which is usually around 6:05 pm or at the appropriate time for a comment pertaining to a specific agenda item to allow you to state your comments.**

5:00 P.M.

CLOSED SESSION

1. CALL TO ORDER

A. Recess to Closed Session

B. Closed Session

1) Conference with Legal Counsel – Litigation

The District Board will conduct a closed session, pursuant to Government Code section 54956.9(d)(2), to confer with legal counsel; there is a significant exposure to litigation in one case.

C. Reconvene into Regular Meeting

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #653

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board. **(Please note the options available to provide public comment listed above for this meeting.)**

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of May 6, 2020 and Special Board Meetings of May 9 and 14, 2020

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before April 30, 2020.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for April 2020.

D. Community Service Organization Report

This report includes spring sports: Camarillo Pony Baseball Association, Camarillo Girls Softball Association, Camarillo Youth Basketball Association and Camarillo Cosmos Track Club.

E. Consideration and Approval of Specifications for a Fertilizer Injection System at Pleasant Valley Fields and Authorization to Initiate the Public Bid Process

Approval allows the District to begin the public bid process for fertilizer injection system at Pleasant Valley Fields.

8. PUBLIC HEARING – A Public Hearing on Assessment for FY 2020-2021

A. Consideration and Adoption of Resolution No. 652, Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering Levy of Assessments for FY 2020-2021 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

The budget for the services and improvements that would be funded by the proposed assessments was developed by staff in cooperation with SCI Consulting Group.

Suggested Action: A MOTION to Adopt Resolution No. 652 accepting the Engineer's Report and ordering the levy of assessment at \$42.56.

9. NEW ITEMS – DISCUSSION/ACTION

A. Consideration of Proposed Finalized Design and Amenity Park Plans and Revised Conditions of Approval for Ran & Rancho Associates Tract 5671

An updated finalized plan is presented with revised conditions of approval for Tract 5671-Ran Rancho.

Suggested Action: A MOTION to Approve the finalized park site map and amenities as well as the revisions to Conditions of Approval for Ran Rancho Associates Tract 5671, conditions #182 and #183.

B. Consideration of Park Mitigation Fees for Residential Planned Development GPA 2017-1/PRD-201 to Mitigate Impacts

In order to address the potential impacts of this project on local park capacity, the property owners of Camino Ruiz Apartment project are agreeable to a park fee, provided one is adopted by the District and City of Camarillo prior to issuance of building permits for the project.

Suggested Action: A MOTION to Approve a \$1,771,314 park mitigation fee for the Residential Planned Development Permit RPD-201 from Camino Ruiz, LLC and ZDI, Inc., owners of the Camino Ruiz Apartment proposed development.

C. Consideration and Approval of Preliminary Fiscal Year 2020-2021 Budgets for the General Fund, the Assessment District and Quimby Expenses

Approval of the Preliminary FY 2020-2021 Budget will allow staff to proceed with the development of the Final 2020-2021 Budgets for review and adoption at the July 1, 2020 Board meeting.

Suggested Action: A MOTION to Approve Preliminary Fiscal Year 2020-2021 Budgets.

D. Selection of Firm to Perform a Nexus Study for Developer Impact Fees and Budget Adjustment for Corresponding Costs

A nexus study will provide proof of park impacts from non-subdivided in-fill residential development projects not eligible for Quimby fees within the District.

Suggested Actions: A MOTION to:

- 1) Approve the selection of SCI Consulting's proposal and direct the General Manager to execute a contract with SCI Consulting for the purpose of developing the proposed nexus study

AND

- 2) Approve the listed budget transfers in the combined amount of \$22,340.

10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Miracle League, Nexus Study
- G. Foundation for Pleasant Valley Recreation and Parks

H. General Manager's Report

11. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

12. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.