

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
ADMINISTRATION OFFICE – ROOM #6  
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**FINANCE COMMITTEE  
AGENDA**

**Wednesday, October 21, 2020  
3:00 P.M.**

In order to minimize the spread of COVID-19 and keep with social distancing, the meeting room will not be open to the public. To participate in the Board committee meeting from the comfort of your home or other Stay Well at Home compliant location, you may choose one of the following options:

- a. Email – If you wish to submit a comment on a specific agenda item, please send your comment via email by 2:30 pm on Wednesday, October 21, 2020 to Anthony Miller, Administrative Analyst at [amiller@pvrpd.org](mailto:amiller@pvrpd.org). Your email will be printed and distributed to the Finance Committee members prior to the meeting.
- b. Phone - You can call in and simply listen to the meeting or you have the opportunity to make a public comment through the open line which can be accessed through dialing the following numbers:  
Dial-in: 1-415-655-0001  
Access code: 126 920 9317#

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. SEPTEMBER 2020 FINANCE REPORT**
- 5. ARNEILL RANCH PARK RENOVATION PROJECT-PHASE 1**
- 6. ORAL COMMUNICATIONS**
- 7. ADJOURNMENT**

**Note:** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the Committee meeting.

**Announcement:** Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Committee meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify us 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

# CASH REPORT

	9/30/2020 Balance	9/30/2019 Balance	
<b>Restricted Funds</b>			
Debt Service - Restricted	\$ 126,742.44	\$ 242,771.26	
457 Pension Trust Restricted	\$ 54,360.40	\$ 67,131.46	
Quimby Fee - Restricted	\$ 142,719.91	\$ 211,564.33	
Multi-Bank Securities Restricted	\$ 415,421.14	\$ 661,107.82	
Ventura County Pool - Restricted	\$ 4,564,632.49	\$ 4,072,817.79	
FCDP Checking	\$ 21,539.61	\$ 21,004.04	
<b>Total</b>	<b>\$ 5,325,415.99</b>	<b>\$ 5,276,396.70</b>	
<b>Semi-Restricted Funds</b>			
Assessment	\$ 805,471.76	\$ 555,291.64	
Capital Improvement	\$ 225,202.58	\$ 31,028.70	
Capital - Vehicle Replacement	\$ 79,843.80	\$ 50,843.80	
Capital - Designated Project	\$ 16,397.94	\$ 16,397.94	
LAIF - <b>Capital</b>	\$ 2,161,410.24	\$ 2,706,443.03	
Contingency - Dry Period	\$ 361,000.00	\$ 271,000.00	
Contingency - Computer	\$ 15,000.00	\$ 10,000.00	
Contingency - Repair/Oper/Admin	\$ 50,000.00	\$ 30,000.00	
<b>Total</b>	<b>\$ 3,714,326.32</b>	<b>\$ 3,671,005.11</b>	
<b>Unrestricted Funds</b>			
Contingency	\$ 12,182.77	\$ 516,197.47	
LAIF/Cal Trust - <b>Contingency</b>	\$ 1,160,998.82	\$ 92,821.77	
General Fund Checking	\$ 62,064.12	\$ 279,797.79	
<b>Total</b>	<b>\$ 1,235,245.71</b>	<b>\$ 888,817.03</b>	
<b>Total of all Funds</b>	<b>\$ 10,274,988.02</b>	<b>\$ 9,836,218.84</b>	<b>\$ 438,769.18</b>

	10/15/2020 Balance	10/31/2019 Balance	
<b>Restricted Funds</b>			
Debt Service - Restricted	\$ 126,742.44	\$ 242,883.12	
457 Pension Trust Restricted	\$ 115,940.47	\$ 67,148.57	
Quimby Fee - Restricted	\$ 142,719.91	\$ 145,914.03	
Multi-Bank Securities Restricted	\$ 415,421.14	\$ 660,764.48	
Ventura County Pool - Restricted	\$ 4,564,632.49	\$ 4,072,817.49	
FCDP Checking	\$ 21,539.61	\$ 20,915.61	
<b>Total</b>	<b>\$ 5,386,996.06</b>	<b>\$ 5,210,443.30</b>	
<b>Semi-Restricted Funds</b>			
Assessment	\$ 787,725.28	\$ 33,567.24	
Capital Improvement	\$ 214,037.81	\$ 30,533.35	
Capital - Vehicle Replacement	\$ 79,843.80	\$ 50,843.80	
Capital - Designated Project	\$ 16,397.94	\$ 16,397.94	
LAIF - <b>Capital</b>	\$ 2,161,410.24	\$ 2,317,443.03	
Contingency - Dry Period	\$ 361,000.00	\$ 271,000.00	
Contingency - Computer	\$ 15,000.00	\$ 10,000.00	
Contingency - Repair/Oper/Admin	\$ 50,000.00	\$ 30,000.00	
<b>Total</b>	<b>\$ 3,685,415.07</b>	<b>\$ 2,759,785.36</b>	
<b>Unrestricted Funds</b>			
Contingency	\$ 12,182.77	\$ 246,219.28	
LAIF/Cal Trust - <b>Contingency</b>	\$ 590,998.83	\$ 93,902.66	
General Fund Checking	\$ 256,175.52	\$ 353,218.26	
<b>Total</b>	<b>\$ 859,357.12</b>	<b>\$ 693,340.20</b>	
<b>Total of all Funds</b>	<b>\$ 9,931,768.25</b>	<b>\$ 8,663,568.86</b>	<b>\$ 1,268,199.39</b>

Pleasant Valley Recreation and Park District  
 Finance Report  
 September 2020

	Date	Amount	
Accounts Payables:	09/2020	\$ 257,431.44	
	<b>Total</b>	<b>\$ 257,431.44</b>	
Payroll (Total Cost):	9/3/2020	\$ 122,221.42	
	9/17/2020	\$ 119,297.67	
	<b>Total</b>	<b>\$ 241,519.09</b>	
Outgoing:Online Payments	9/8/2020	\$ 33,609.10	CALPERS- Health Insurance
	9/8/2020	\$ 1,839.36	The Hartford
	9/8/2020	\$ 479.55	VSP- Vision Insurance
	9/8/2020	\$ 568.26	Aflac
	9/3/2020	\$ 14,434.96	CALPERS- Ret.- PR 09/03/2020
	9/8/2020	\$ 2,220.96	The Guardian
	9/17/2020	\$ 14,240.67	CALPERS- Ret.- PR 09/17/20
	<b>Total</b>	<b>\$ 67,392.86</b>	
	<b>Grand Total</b>	<b>\$ 566,343.39</b>	

**General Ledger**  
**Fund 10 General Ledger**  
**September 2020 25%**

Description	Account	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>							
Tax Apport - Cur Year Secured	5110	\$ -	\$ -	\$ -	(6,481,869.00)	(6,481,869.00)	0.00%
Tax Apport - Prior Year Sec	5130	\$ (46,212.67)	\$ (20,775.68)	\$ (46,212.67)	-	46,212.67	0.00%
Tax Deeded Sales	5150	\$ (4.49)	\$ -	\$ (4.49)	-	4.49	0.00%
Interest Earnings	5310	\$ (4,409.00)	\$ (8,853.61)	\$ (4,486.93)	(36,030.00)	(31,543.07)	12.45%
Hill Fire 2018	5465	\$ -	\$ (156,693.01)	\$ -	-	-	0.00%
Park Patrol Citations	5506	\$ (205.00)	\$ (714.25)	\$ (989.00)	(2,434.00)	(1,445.00)	40.63%
Contract Classes-Public Fees	5510	\$ (8,982.00)	\$ (57,669.05)	\$ (15,223.00)	(147,695.00)	(132,472.00)	10.31%
Public Fees	5511	\$ -	\$ (140,684.98)	\$ (8,755.00)	(224,783.00)	(216,028.00)	3.89%
Public Fees-Entry Fees	5520	\$ -	\$ (16,820.26)	\$ (2,019.00)	(29,809.00)	(27,790.00)	6.77%
Vending Concessions	5525	\$ -	\$ (2,383.60)	\$ -	(732.00)	(732.00)	0.00%
Rental	5530	\$ (5,339.75)	\$ (97,375.38)	\$ (12,877.00)	(253,856.00)	(240,979.00)	5.07%
Cell Tower Revenue	5535	\$ (11,609.03)	\$ (23,525.96)	\$ (27,748.88)	(91,704.00)	(63,955.12)	30.26%
Parking Fees	5540	\$ (510.00)	\$ (6,422.98)	\$ (1,508.95)	(7,261.00)	(5,752.05)	20.78%
Dues	5550	\$ -	\$ 50.00	\$ -	-	-	0.00%
Activity Guide Revenue	5555	\$ -	\$ (10,160.00)	\$ -	(13,500.00)	(13,500.00)	0.00%
Sponsorships	5558	\$ -	\$ (1,800.00)	\$ -	-	-	0.00%
Staffing Cost Recovery	5563	\$ -	\$ (10,535.75)	\$ (5,155.00)	(31,285.00)	(26,130.00)	16.48%
Special Event Permits	5564	\$ (100.00)	\$ (100.00)	\$ -	-	-	0.00%
Security Services Recovery	5566	\$ -	\$ (1,300.00)	\$ -	-	-	0.00%
Donations	5570	\$ -	\$ (70,410.50)	\$ (35,000.00)	(36,000.00)	(1,000.00)	97.22%
Grants	5573	\$ -	\$ (20.75)	\$ -	-	-	0.00%
Other/Purchase Discount Taken	5575	\$ (644.00)	\$ (28,331.82)	\$ (10,962.49)	(44,082.00)	(33,119.51)	24.87%
Credit Card Processing Fee	5576	\$ (11.33)	\$ (363.15)	\$ 18.67	-	(18.67)	0.00%
Cash Over/Under	5580	\$ (25.00)	\$ (50.00)	\$ (40.00)	-	40.00	0.00%
Incentive Income	5585	\$ (19.99)	\$ (644.20)	\$ (64.47)	(1,300.00)	(1,235.53)	4.96%
Reimbursement - ROPS	5600	\$ -	\$ (188,584.61)	\$ (74,556.06)	(125,000.00)	(50,443.94)	59.64%
Reimb-Needs Assessment/LPA	5605	\$ -	\$ (7,587.00)	\$ (17,610.38)	-	17,610.38	0.00%
<b>Revenue</b>		<b>\$ 78,072.26</b>	<b>\$ 851,756.54</b>	<b>\$ 263,194.65</b>	<b>\$ 7,527,340.00</b>	<b>\$ 7,264,145.35</b>	<b>3.50%</b>

**YTD Comparison** **\$ (588,561.89)**

<b>Expense</b>							
Full Time Salaries	6100	\$ 167,807.97	\$ 470,452.93	\$ 447,538.40	\$ 2,358,728.00	\$ 1,911,189.60	18.97%
Overtime Salaries	6101	\$ 1,132.58	\$ 7,127.70	\$ 2,643.52	\$ 32,490.00	\$ 29,846.48	8.14%
Car Allowance	6105	\$ 811.39	\$ 2,492.22	\$ 2,492.22	\$ 10,800.00	\$ 8,307.78	23.08%
Cell Phone Allowance	6108	\$ 1,049.65	\$ 3,275.00	\$ 3,186.42	\$ 14,610.00	\$ 11,423.58	21.81%
Part-Time Salaries	6110	\$ 11,647.59	\$ 195,012.72	\$ 42,444.72	\$ 434,696.00	\$ 392,251.28	9.76%
Retirement	6120	\$ 28,943.99	\$ 83,287.79	\$ 76,929.96	\$ 417,223.00	\$ 340,293.04	18.44%
457 Pension	6121	\$ 87.17	\$ 6,086.15	\$ 6,086.15	\$ 7,445.00	\$ 1,358.85	81.75%
Deferred Compensation	6125	\$ 1,064.76	\$ -	\$ 1,064.76	\$ -	\$ (1,064.76)	0.00%
Employee Insurance	6130	\$ 19,246.27	\$ 15,755.53	\$ 50,540.23	\$ 293,733.00	\$ 243,192.77	17.21%
Workers Compensation	6140	\$ 9,613.29	\$ 39,242.70	\$ 25,794.87	\$ 146,655.00	\$ 120,860.13	17.59%
Unemployment Insurance	6150	\$ -	\$ -	\$ -	\$ 3,400.00	\$ 3,400.00	0.00%
Loan - Pension Obligation	6160	\$ 21,395.17	\$ 62,633.00	\$ 64,185.50	\$ 256,742.00	\$ 192,556.50	25.00%
PERS Unfunded Liability	6170	\$ -	\$ 349,318.00	\$ 434,065.00	\$ 434,065.00	\$ -	100.00%
<b>Personnel</b>		<b>\$ 262,799.83</b>	<b>\$ 1,234,683.74</b>	<b>\$ 1,156,971.75</b>	<b>\$ 4,410,587.00</b>	<b>\$ 3,253,615.25</b>	<b>26.23%</b>

**YTD Comparison** **\$ (77,711.99)**

Telephone/Internet	6210	\$ 1,652.41	\$ 4,600.94	\$ 4,841.45	\$ 16,596.00	\$ 11,754.55	29.17%
Internet Services	6220	\$ 1,474.00	\$ 7,860.40	\$ 4,452.00	\$ 27,135.00	\$ 22,683.00	16.41%
IT Infrastructure	6230	\$ -	\$ -	\$ 58.01	\$ 2,000.00	\$ 1,941.99	2.90%
Computer Hardware/Software	6240	\$ 325.37	\$ 1,367.64	\$ 3,846.50	\$ 10,040.00	\$ 6,193.50	38.31%
Pool Chemicals	6310	\$ -	\$ 914.00	\$ 741.00	\$ 8,250.00	\$ 7,509.00	8.98%
Janitorial Supplies	6320	\$ 6,667.93	\$ 7,821.23	\$ 6,667.93	\$ 53,400.00	\$ 46,732.07	12.49%
COVID - Supplies	6321	\$ -	\$ -	\$ 398.17	\$ -	\$ (398.17)	0.00%
Kitchen Supplies	6330	\$ -	\$ 83.95	\$ -	\$ 900.00	\$ 900.00	0.00%
Food Supplies	6340	\$ -	\$ 118.05	\$ -	\$ 6,320.00	\$ 6,320.00	0.00%
Water Maint & Service	6350	\$ 56.75	\$ 205.67	\$ 199.05	\$ 1,239.00	\$ 1,039.95	16.07%
Laundry/Wash Service	6360	\$ -	\$ -	\$ -	\$ 880.00	\$ 880.00	0.00%
Insurance Liability	6410	\$ -	\$ 71,100.50	\$ 104,042.00	\$ 149,311.00	\$ 45,269.00	69.68%
Equipment Maintenance	6500	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00	0.00%
Fuel	6510	\$ 3,520.18	\$ 9,462.35	\$ 10,946.75	\$ 50,400.00	\$ 39,453.25	21.72%
Vehicle Maintenance	6520	\$ 4,883.89	\$ 3,140.21	\$ 6,364.37	\$ 35,400.00	\$ 29,035.63	17.98%
Office Equipment Maintenance	6530	\$ -	\$ -	\$ 116.89	\$ -	\$ (116.89)	0.00%
Building Repair	6610	\$ 781.59	\$ 13,919.36	\$ 4,851.31	\$ 88,000.00	\$ 83,148.69	5.51%
HVAC	6620	\$ -	\$ 735.02	\$ 2,382.14	\$ 8,820.00	\$ 6,437.86	27.01%
Playground Maintenance	6630	\$ -	\$ 6,942.97	\$ -	\$ 40,000.00	\$ 40,000.00	0.00%
Hill Fire 2018	6640	\$ -	\$ 64,011.58	\$ -	\$ -	\$ -	0.00%
Grounds Maintenance	6710	\$ 1,614.00	\$ 18,505.71	\$ 12,635.47	\$ 86,220.00	\$ 73,584.53	14.65%
Tree Care	6719	\$ -	\$ 8,625.00	\$ -	\$ 30,000.00	\$ 30,000.00	0.00%
Park Amenities - Assess	6722	\$ -	\$ 2,785.65	\$ -	\$ -	\$ -	0.00%
Contracted Pest Control	6730	\$ 150.00	\$ 660.00	\$ 360.00	\$ 3,000.00	\$ 2,640.00	12.00%
Rubbish & Refuse	6740	\$ 4,336.74	\$ 16,440.61	\$ 19,305.00	\$ 77,006.00	\$ 57,701.00	25.07%
Vandalism/Theft	6750	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	0.00%
Memberships	6810	\$ -	\$ 4,350.00	\$ 4,080.00	\$ 13,696.00	\$ 9,616.00	29.79%
Office Supplies	6910	\$ 220.89	\$ 4,342.85	\$ 688.67	\$ 17,896.00	\$ 16,896.33	3.92%
Postage Expense	6920	\$ 516.50	\$ 5,925.49	\$ 537.65	\$ 19,000.00	\$ 18,462.35	2.83%
Advertising Expense	6930	\$ 900.00	\$ 105.00	\$ 900.00	\$ 6,240.00	\$ 5,340.00	14.42%

**General Ledger**  
**Fund 10 General Ledger**  
**September 2020 25%**

Description	Account	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Printing Charges	6940	\$ 362.46	\$ 2,564.43	\$ 1,763.20	\$ 13,338.00	\$ 11,574.80	13.22%
ActiveNet Charges	6950	\$ 905.13	\$ 18,269.98	\$ 2,845.60	\$ 52,542.00	\$ 49,696.40	5.42%
Approp Redev/Collection Fees	6960	\$ -	\$ -	\$ -	\$ 481,576.00	\$ 481,576.00	0.00%
Minor Furn Fixture & Equip	6980	\$ 271.36	\$ 529.80	\$ 529.80	\$ 1,134.00	\$ 604.20	46.72%
Comp Hardware/Software Exp	6990	\$ -	\$ 29.98	\$ -	\$ -	\$ -	0.00%
Fingerprint Fees (HR)	7010	\$ -	\$ 192.00	\$ -	\$ 2,560.00	\$ 2,560.00	0.00%
Fire & Safety Insp Fees	7020	\$ -	\$ -	\$ -	\$ 2,975.00	\$ 2,975.00	0.00%
Permit & Licensing Fees	7030	\$ -	\$ 250.00	\$ -	\$ 6,350.00	\$ 6,350.00	0.00%
State License Fee	7040	\$ -	\$ 852.50	\$ 657.50	\$ 800.00	\$ 142.50	82.19%
Legal Services	7110	\$ -	\$ 13,346.82	\$ 8,642.00	\$ 90,000.00	\$ 81,358.00	9.60%
Typeset and Print Services	7115	\$ -	\$ 14,019.45	\$ -	\$ 36,300.00	\$ 36,300.00	0.00%
Instructor Services	7120	\$ 1,070.40	\$ 27,977.93	\$ 5,773.00	\$ 97,138.00	\$ 91,365.00	5.94%
PERS Admin Fees	7125	\$ 93.24	\$ 72.18	\$ 280.35	\$ 2,110.00	\$ 1,829.65	13.29%
Audit Services	7130	\$ 2,100.00	\$ -	\$ 2,100.00	\$ 20,175.00	\$ 18,075.00	10.41%
Medical & Health Svcs (HR)	7140	\$ -	\$ 602.50	\$ 400.00	\$ 5,500.00	\$ 5,100.00	7.27%
Security Services	7150	\$ -	\$ 225.00	\$ 907.50	\$ 3,700.00	\$ 2,792.50	24.53%
Entertainment Services	7160	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	0.00%
Business Services	7180	\$ 3,148.13	\$ 26,106.03	\$ 26,410.74	\$ 70,114.00	\$ 43,703.26	37.67%
Umpire/Referee Services	7190	\$ -	\$ 419.00	\$ -	\$ -	\$ -	0.00%
Subscriptions	7210	\$ -	\$ 533.90	\$ 167.52	\$ 4,299.00	\$ 4,131.48	3.90%
Rents & Leases - Equip	7310	\$ -	\$ 6,946.79	\$ 199.57	\$ 23,500.00	\$ 23,300.43	0.85%
Event Supplies	7410	\$ -	\$ 391.74	\$ -	\$ 2,280.00	\$ 2,280.00	0.00%
Supplies	7420	\$ -	\$ 370.94	\$ -	\$ 3,200.00	\$ 3,200.00	0.00%
Bingo Supplies	7430	\$ -	\$ 1,565.42	\$ -	\$ 3,600.00	\$ 3,600.00	0.00%
Sporting Goods	7440	\$ 93.18	\$ 106.75	\$ 93.18	\$ 5,300.00	\$ 5,206.82	1.76%
Arts and Craft Supplies	7450	\$ -	\$ 18.85	\$ -	\$ 5,575.00	\$ 5,575.00	0.00%
Training Supplies	7460	\$ -	\$ 210.00	\$ -	\$ 1,600.00	\$ 1,600.00	0.00%
Small Tools	7500	\$ -	\$ 1,449.18	\$ -	\$ 6,000.00	\$ 6,000.00	0.00%
Safety Supplies	7510	\$ -	\$ 3,274.64	\$ -	\$ 3,310.00	\$ 3,310.00	0.00%
Uniform Allowance	7610	\$ 145.14	\$ 496.35	\$ 439.86	\$ 10,240.00	\$ 9,800.14	4.30%
Safety Clothing	7620	\$ -	\$ 531.64	\$ 500.18	\$ 4,854.00	\$ 4,353.82	10.30%
Conference&Seminar Staff	7710	\$ -	\$ 8,072.90	\$ 500.00	\$ 11,564.00	\$ 11,064.00	4.32%
Conference&Seminar Board	7715	\$ -	\$ 60.00	\$ -	\$ 2,575.00	\$ 2,575.00	0.00%
Conference&Seminar Travel Exp	7720	\$ -	\$ 1,800.38	\$ -	\$ 4,345.00	\$ 4,345.00	0.00%
Out of Town Travel Board	7725	\$ -	\$ -	\$ -	\$ 3,231.00	\$ 3,231.00	0.00%
Private Vehicle Mileage	7730	\$ 52.20	\$ 411.68	\$ 86.42	\$ 1,684.00	\$ 1,597.58	5.13%
Buses/Excursions	7750	\$ -	\$ 4,336.94	\$ -	\$ 2,950.00	\$ 2,950.00	0.00%
Tuition/Book Reimbursement	7760	\$ -	\$ 543.75	\$ -	\$ -	\$ -	0.00%
Utilities - Gas	7810	\$ 22.58	\$ 2,892.96	\$ 1,993.29	\$ 29,715.00	\$ 27,721.71	6.71%
Utilities - Water	7820	\$ 41,732.03	\$ 221,712.63	\$ 260,155.90	\$ 865,373.00	\$ 605,217.10	30.06%
Utilities - Electric	7830	\$ 7,305.47	\$ 40,137.17	\$ 25,893.39	\$ 220,000.00	\$ 194,106.61	11.77%
Airport Assessment Exp	7840	\$ -	\$ 14,235.00	\$ -	\$ 14,000.00	\$ 14,000.00	0.00%
Awards and Certificates	7910	\$ 240.00	\$ 5,124.53	\$ 240.00	\$ 11,670.00	\$ 11,430.00	2.06%
Meals for Staff Training	7920	\$ 88.57	\$ 279.35	\$ 134.28	\$ 3,560.00	\$ 3,425.72	3.77%
Employee Morale	7930	\$ -	\$ 60.48	\$ -	\$ -	\$ -	0.00%
COP Debt - PV Fields	7950	\$ -	\$ -	\$ -	\$ 229,760.00	\$ 229,760.00	0.00%
Reserve Vehicle Fleet	7970	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	0.00%
Reserve Computer Fleet	7971	\$ -	\$ 1,250.00	\$ -	\$ -	\$ -	0.00%
Reserve Dry Period	7973	\$ -	\$ 22,500.00	\$ -	\$ -	\$ -	0.00%
Reserve Repair/Oper/Admin	7975	\$ -	\$ 7,500.00	\$ -	\$ -	\$ -	0.00%
Admin Fee/CC Refund 2020	8112	\$ -	\$ -	\$ 11,576.84	\$ -	\$ (11,576.84)	0.00%
<b>Services and Supplies</b>		<b>\$ 84,730.14</b>	<b>\$ 708,795.75</b>	<b>\$ 540,704.48</b>	<b>\$ 3,114,335.00</b>	<b>\$ 2,573,630.52</b>	<b>17.36%</b>

**YTD Comparison** **\$ (168,091.27)**

<b>Capital</b>							
Equip/Facility Replacement	8420	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	0.00%
Sr/Community Rec Facility	8422	\$ -	\$ 7,270.00	\$ -	\$ -	\$ -	0.00%
Valle Lindo Restroom/Pavilion	8444	\$ -	\$ 652.14	\$ -	\$ -	\$ -	0.00%
Mtr Enclosur-Encnt,Fhill,Adolf	8456	\$ -	\$ 7,843.00	\$ -	\$ -	\$ -	0.00%
Pitts Ranch Park Pavilion	8458	\$ -	\$ 28,776.74	\$ -	\$ -	\$ -	0.00%
LPA Architects-CC/Gym/Sr Ctr	8463	\$ -	\$ 19,448.99	\$ -	\$ -	\$ -	0.00%
Arneill Ranch Park Renovation	8464	\$ -	\$ 30,779.13	\$ -	\$ -	\$ -	0.00%
Community Center Marquee	8468	\$ 2,224.35	\$ -	\$ 2,224.35	\$ 8,552.39	\$ 6,328.04	26.01%
PVAC Pool Heater	8470	\$ -	\$ 23,930.00	\$ -	\$ -	\$ -	0.00%
P.V. Fields Painting II	8473	\$ -	\$ 13,690.00	\$ -	\$ -	\$ -	0.00%
Switches and Servers	8474	\$ 5,187.00	\$ -	\$ 29,642.96	\$ 30,772.00	\$ 1,129.04	96.33%
Turf Grinder	8475	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	0.00%
Pitts Ranch BB Crt Repaint	8476	\$ 3,975.00	\$ -	\$ 7,950.00	\$ 8,000.00	\$ 50.00	99.38%
PV Fields Painting West End	8477	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	0.00%
Fertilizer Injector System	8478	\$ 4,487.90	\$ -	\$ 5,243.38	\$ 60,000.00	\$ 54,756.62	8.74%
Inflatable System	8479	\$ -	\$ -	\$ -	\$ 5,500.00	\$ 5,500.00	0.00%
HVAC Administration Bldg	8481	\$ 13,200.00	\$ -	\$ 13,200.00	\$ 14,520.00	\$ 1,320.00	90.91%
<b>Capital</b>		<b>\$ 29,074.25</b>	<b>\$ 132,390.00</b>	<b>\$ 58,260.69</b>	<b>\$ 187,344.39</b>	<b>\$ 129,083.70</b>	<b>31.10%</b>

<b>Total Expenses</b>	<b>\$ 347,529.97</b>	<b>\$ 1,943,479.49</b>	<b>\$ 1,697,676.23</b>	<b>\$ 7,524,922.00</b>	<b>\$ 5,827,245.77</b>	<b>22.56%</b>
<b>YTD Comparison</b>			<b>\$ (245,803.26)</b>			

**General Ledger**  
**Fund 20 Assessment District Fund**  
**September 2020 25%**

Description	Account	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Interest Earnings	5310	\$ (27.12)	\$ (458.48)	\$ (88.40)	\$ (500.00)	\$ (411.60)	17.68%
Assessment Revenue	5500	\$ (5,852.92)	\$ (22,168.85)	\$ (5,852.92)	\$ (1,184,957.00)	\$ (1,179,104.08)	0.49%
<b>Revenue</b>		<b>\$ (5,880.04)</b>	<b>\$ (22,627.33)</b>	<b>\$ (5,941.32)</b>	<b>\$ (1,185,457.00)</b>	<b>\$ (1,179,515.68)</b>	<b>0.50%</b>
<b>YTD Comparison</b>				<b>\$ 16,686.01</b>			
<b>Expense</b>							
Full Time Salaries	6100	\$ 1,430.56	\$ 2,582.80	\$ 3,691.52	\$ 18,262.00	\$ 14,570.48	20.21%
Retirement	6120	\$ 235.13	\$ 395.90	\$ 604.45	\$ 3,130.00	\$ 2,525.55	19.31%
Employee Insurance	6130	\$ 231.17	\$ 591.75	\$ 582.43	\$ 3,606.00	\$ 3,023.57	16.15%
Workers Compensation	6140	\$ 141.55	\$ 275.13	\$ 362.27	\$ 1,753.00	\$ 1,390.73	20.67%
<b>Personnel</b>		<b>\$ 2,038.41</b>	<b>\$ 3,845.58</b>	<b>\$ 5,240.67</b>	<b>\$ 26,751.00</b>	<b>\$ 21,510.33</b>	<b>19.59%</b>
<b>YTD Comparison</b>				<b>\$ 1,395.09</b>			
<b>Services and Supplies</b>							
Incidental Costs - Assess	6709	\$ -	\$ 10,449.72	\$ 10,676.01	\$ 34,256.00	\$ 23,579.99	31.17%
Tree Care	6719	\$ -	\$ -	\$ 3,750.00	\$ 67,500.00	\$ 63,750.00	5.56%
Contracted LS Services	6720	\$ 42,082.28	\$ 90,997.58	\$ 126,246.84	\$ 505,036.00	\$ 378,789.16	25.00%
Park Amenities - Assess	6722	\$ -	\$ -	\$ 929.12	\$ 17,500.00	\$ 16,570.88	5.31%
ActiveNet Charges	6950	\$ -	\$ -	\$ -	\$ 60.00	\$ 60.00	0.00%
Approp Redev/Collection Fees	6960	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	0.00%
COP Debt - PV Fields	7950	\$ 43,796.67	\$ 129,358.50	\$ 131,390.00	\$ 525,560.00	\$ 525,560.00	0.00%
<b>Expense</b>		<b>\$ 85,878.95</b>	<b>\$ 230,805.80</b>	<b>\$ 272,991.97</b>	<b>\$ 1,152,912.00</b>	<b>\$ 1,011,310.03</b>	<b>23.68%</b>
<b>YTD Comparison</b>				<b>\$ 42,186.17</b>			
<b>Total Expenses</b>		<b>\$ 87,917.36</b>	<b>\$ 234,651.38</b>	<b>\$ 278,232.64</b>	<b>\$ 1,179,663.00</b>	<b>\$ 1,032,820.36</b>	<b>23.59%</b>
<b>YTD Comparison</b>				<b>\$ 43,581.26</b>			

**General Ledger  
Fund 30 Quimby Fee Fund  
September 2020 25%**

Description	Account	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>							
Interest Earnings	5310	\$ (7.03)	\$ (15,459.22)	\$ (21.22)	\$ (38,800.00)	\$ (38,778.78)	5.00%
MBS Interest Earnings	5320	\$ -	\$ (4,638.94)	\$ (3,640.00)	\$ -	\$ 3,640.00	0.00%
Park Dedication Fees	5400	\$ -	\$ (92,200.46)	\$ -	\$ -	\$ -	0.00%
<b>Revenue</b>		<b>\$ (7.03)</b>	<b>\$ (112,298.62)</b>	<b>\$ (3,661.22)</b>	<b>\$ (38,800.00)</b>	<b>\$ (35,138.78)</b>	<b>9.44%</b>
<b>YTD Comparison</b>				<b>\$ 108,637.40</b>			
<b>Expense</b>							
ActiveNet Charges	6950	\$ -	\$ 48.00	\$ -	\$ -	\$ -	0.00%
<b>Services and Supplies</b>		<b>\$ -</b>	<b>\$ 48.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>YTD Comparison</b>				<b>\$ (48.00)</b>			
<b>Capital</b>							
Valle Lindo Restroom/Pavilion	8444	\$ -	\$ 92,967.03	\$ -	\$ -	\$ -	0.00%
Freedom Baseball Fields	8459	\$ -	\$ 2,933.64	\$ -	\$ -	\$ -	0.00%
Mel Vincent Park Restrooms	8460	\$ -	\$ 4,609.00	\$ -	\$ -	\$ -	0.00%
Nancy Bush Slab I	8461	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Arnell Ranch Park Renovation	8464	\$ -	\$ -	\$ -	\$ 750,000.00	\$ 750,000.00	0.00%
PVAC Restroom & Shower	8469	\$ 35,107.69	\$ 432.14	\$ 35,249.13	\$ 84,401.39	\$ 49,152.26	41.76%
Turf Grinder	8475	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Community Center Kitchen	8480	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00	0.00%
<b>Capital</b>		<b>\$ 35,107.69</b>	<b>\$ 100,941.81</b>	<b>\$ 35,249.13</b>	<b>\$ 1,084,401.39</b>	<b>\$ 1,049,152.26</b>	<b>3.25%</b>

Date Received	Amount	Amount Earmarked	Developer	Development Case #	Amount Expended	Balance	Allocation Date
7/31/2014	\$ 615,709.00	\$ 720,600.00	AMLI Residential	Springville (RPD-173)	\$ 615,709.00	\$ -	7/31/2019
1/31/2015	\$ 2,250,489.70	\$ 2,250,489.70	Fairfield LLC		\$ 1,562,610.25	\$ 687,879.45	1/31/2020
8/8/2016	\$ 2,649,209.00	\$ -	Comstock/Elacora Mission Oaks		\$ 189,887.74	\$ 2,459,321.26	8/8/2021
8/10/2016	\$ 474,353.00	\$ 629,500.00	KB Homes		\$ 230,159.82	\$ 244,193.18	8/10/2021
6/7/2018	\$ 21,612.25	\$ -	Crestview		\$ -	\$ 21,612.25	6/7/2023
6/27/2018	\$ -	\$ -	Aldersgate Construction		\$ 146,682.55	\$ -	REFUNDED
3/6/2019	\$ 35,242.00	\$ -	Habitat for Humanity		\$ -	\$ 35,242.00	3/6/2024
9/12/2019	\$ -	\$ -	Aldersgate Construction		\$ 92,200.46	\$ -	REFUNDED
11/21/2019	\$ 1,264,500.00	\$ -	Shea Homes		\$ -	\$ 1,264,500.00	11/21/2024
<b>Total</b>	<b>\$ 7,311,114.95</b>	<b>\$ 3,600,589.70</b>			<b>\$ 2,837,249.82</b>	<b>\$ 4,712,748.14</b>	

QUIMBY FUNDS SUMMARY REPORT

Date Received	Amount	Amount Farmed	Developer	Development Case #	Amount Expended	Balance	Allocation Date
7/31/14	\$ 615,709.00	\$ 720,600.00	AMLI Residential	Springville (RPD-173)	\$ 615,709.00	\$ -	7/31/2019
1/31/15	\$ 2,250,489.70	\$ 2,250,489.70	Fairfield LLC		\$ 1,562,610.25	\$ 687,879.45	1/31/2020
8/8/16	\$ 2,649,209.00	\$ -	Comstock/Elacora Mission Oaks		\$ 189,887.74	\$ 2,459,321.26	8/8/2021
8/10/16	\$ 474,353.00	\$ 629,500.00	KB Homes**		\$ 230,159.82	\$ 244,193.18	8/10/2021
6/7/18	\$ 21,612.25	\$ -	Crestview		\$ -	\$ 21,612.25	6/7/2023
6/27/18	\$ -	\$ -	Aldersgate Construction		\$ 146,682.55	\$ -	REFUNDED
3/6/19	\$ 35,242.00	\$ -	Habitat for Humanity		\$ -	\$ 35,242.00	3/6/2024
9/12/19	\$ -	\$ -	Aldersgate Construction		\$ 92,200.46	\$ -	REFUNDED
11/21/19	\$ 1,264,500.00	\$ -	Shea Homes		\$ -	\$ 1,264,500.00	11/21/2024
<b>Total</b>	<b>\$ 7,311,114.95</b>	<b>\$ 3,600,589.70</b>			<b>\$ 2,837,249.82</b>	<b>\$ 4,712,748.14</b>	

\*Amount allocated exceeds fee total due to Valle Lindo Restroom Project, excess expenses to be allocated from KB Homes

\*\*Expenses for Valle Lindo above AMLI fee amount allocated here, full allocated amount yet to be spent









## Ventura County Pool

Investment Name	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019
<b>Ventura County Pool</b>	2.677%	2.686%	2.707%	2.639%	2.563%	2.497%	2.363%	2.259%	2.089%
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020
<b>Ventura County Pool</b>	2.02%	1.995%	1.887%	1.796%	1.604%	1.451%	1.293%	1.103%	.0958%

- Rates are determined at the end of the month

## Local Agency Investment Fund (LAIF)

Investment Name	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019
<b>Local Agency Investment Fund (LAIF)</b>	2.445%	2.449%	2.428%	2.379%	2.341%	2.280%	2.190%	2.150%	2.043%
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020
<b>Local Agency Investment Fund (LAIF)</b>	1.967%	1.912%	1.787%	1.648%	1.363%	1.217%	.920%	.784%	.685%

## Cal Trust

Investment Name	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2020	December 2019
<b>Cal Trust</b>	2.32%	2.29%	2.27%	2.26%	2.03%	2.00%	1.77%	1.56%	1.52%
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020
<b>Cal Trust</b>	1.50%	1.50%	.79%	.27%	.15%	.10%	.07%	.004%	.09%

Pleasant Valley Recreation & Park District  
 FY 19-20 Investments Summary  
 30-Sep-20

	Purchase Date	Maturity Date	Purchase Price	FY 15-16 Interest	FY 16-17 Interest	FY 17-18 Interest	FY 18-19 Interest	FY 19-20 Interest	Q1 Interest	Q2 Interest	Q3 Interest	Q4 Interest	Est. Annual Income	Est. Yield	Cur. Market Value	Int. Received Since Inception
<b>MBS Investments:</b>																
Goldman Sachs Bk USA New York CTF Dep A	2/10/2016	2/10/2021	200,000.00								544.93	3,900.00	3,900.00	1.93%	201,506.00	17,555.35
Everbank Jacksonville Fla	2/12/2016	2/12/2021	200,000.00							100,614.00	456.44	3,400.00	3,400.00	1.68%	201,228.00	15,304.65
<b>MBS Investments Total</b>			<b>400,000.00</b>	<b>1,340.13</b>	<b>17,007.34</b>	<b>15,772.56</b>	<b>11,342.53</b>	<b>10,003.48</b>	<b>3,640.00</b>				<b>7,300.00</b>		<b>402,734.00</b>	<b>32,860.00</b>

MBS Interest Summary	FY 15-16 Interest	FY 16-17 Interest	FY 17-18 Interest	FY 18-19 Interest	FY 19-20 Interest	Q1 Interest	Q2 Interest	Q3 Interest	Q4 Interest	2020-2021 YTD Interest	Int. Received Since Inception
CD- YTD Dividends and Interest	1,340.13	17,007.34	15,772.56	11,342.53	10,003.48	3,640.00				3,640.00	59,106.04

	LAIF:	Q1 Interest	Q2 Interest	Q3 Interest	Q4 Interest	Current Qtr. Interest Rate	2020-2021 YTD Interest Earned	Ending Cash Balance Per GL
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,829,410.24

	LAIF:	Q1 Interest	Q2 Interest	Q3 Interest	Q4 Interest	Current Qtr. Interest Rate	2020-2021 YTD Interest Earned	Ending Cash Balance Per GL
<b>Ventura County Pool &amp; CALTRUST</b>	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 4,564,632.49
County Pool Restricted -0241	\$ 55.64	\$ 55.64	\$ -	\$ -	\$ -		\$ 55.64	\$ 307.80
<b>Pacific Western Bank Accounts</b>	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
457 Pension Assessment District	\$ 5.89	\$ 5.89	\$ -	\$ -	\$ -		\$ 5.89	\$ 84,360.40
Capital Contingency	\$ 88.40	\$ 88.40	\$ -	\$ -	\$ -		\$ 88.40	\$ 805,471.76
Debt Service	\$ 17.13	\$ 17.13	\$ -	\$ -	\$ -		\$ 17.13	\$ 321,444.32
Quimby	\$ 3.34	\$ 3.34	\$ -	\$ -	\$ -		\$ 3.34	\$ 12,182.77
	\$ 12.78	\$ 12.78	\$ -	\$ -	\$ -		\$ 12.78	\$ 126,742.44
	\$ 21.22	\$ 21.22	\$ -	\$ -	\$ -		\$ 21.22	\$ 142,719.91

**Total Invested Balance Including MBS** 10,260,006.13

Interest Earnings Summary	Q1 Interest	Q2 Interest	Q3 Interest	Q4 Interest	2020-2021 YTD Interest Earned
	3,844.40	-	-	-	3,844.40

**Total Dividends and Interest** \$ 3,844.40

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
STAFF REPORT / AGENDA REPORT**

**TO: BOARD OF DIRECTORS**

**FROM: MARY OTTEN, GENERAL MANAGER**  
**By: Anthony Miller, Administrative Analyst**

**DATE: October 21, 2020**

**SUBJECT: PRESENTATION AND DIRECTION REGARDING  
PHASE 1 OF THE ARNEILL RANCH PARK  
RENOVATION PROJECT**

**SUMMARY**

The Pleasant Valley Recreation and Park District developed a community driven design plan for the renovation of Arneill Ranch Park in August 2019. A state grant was sought to fund the implementation of this design however, the project was not awarded any State funding. Withers & Sandgren Ltd., the same firm that developed the renovation design, was retained to develop phased plans for the implementation of the project. Phase 1 was designed to establish a foundation for the rest of the master plan however, to completely achieve this goal, a significant change in the budget may need to be made or a scaling back of the Phase 1 scope.

**BACKGROUND**

Arneill Ranch Park was developed in 1980 as a five-acre park. It is home to fitness stations, an age 3 to 12 play structure, restroom, uncovered picnic tables, and the city's only non-school running/walking track open to the public. This park sits between Arneill Drive and Sweetwater Ave and has twenty-four available parking spaces. The park serves as the District's "fitness-focused" park and is one of the District's most passively used parks. Arneill Ranch Park provides space for practices, dog walking, recreational walking, picnic rentals, and District programming.

During the January 2019 District Board meeting, staff was directed to pursue options for the redesign of Arneill Ranch Park considering its continued maintenance issues regarding the restroom, track, and irrigation system. District staff recognized that the renovation of Arneill Ranch Park would address a top need of the District, as defined in the 2018 Senior and Community Recreation Center Facility Needs Assessment. Accordingly, staff broached the topic of pursuing Proposition 68 grant funding for the renovation of qualifying District parks. It has been determined that the Park site is eligible for grant funding from the Statewide Park Program ("SPP"), a grant program funded by the passage of Proposition 68 in June 2018.

On April 15, the District Board approved a Request for Proposals for Architectural Design Services which would develop a renovation plan in accordance with the guidelines set out within the Statewide Park Program (SPP). On May 1, 2019, Withers and Sandgren Ltd. were selected to create a park design to be submitted to the SPP. That process was completed and in August 2019 the grant application was submitted. Although the design met all the requirements of the program, the project was not selected for funding by the Office of Grants and Local Services. However, due to the pressing need for renovation, Withers & Sandgren Ltd. was again selected to develop plans for a phased construction of the plan submitted in August.

## ANALYSIS

Through a series of meetings, staff and the architect identified several challenges presented by the scope of this phase, the potential impact of ADA regulations, and budgetary limitations. The architect was directed to develop a phase which included as much work as possible that would then not need to be altered or effected by future construction phases. A series of five different alternatives were presented to staff which were discussed and boiled down to a sixth plan and one of the original plans which is being brought to the Committee for discussion.

Alternative Six seeks to address the following major items:

- Rough and Fine Grading
  - o Outside and inside of track
  - o Not including the Track surface
  - o Fitness area removals (inside of track)
- Outside track Construction
  - o Fitness area curbs
  - o Concrete pads for benches and other planned amenities
  - o Decomposed granite areas for fitness stations
- Landscaping
  - o Shrubs, trees, mulch and seeded turf for the outside track area only
  - o Mulch pathway to outline future fitness trail layout
- Irrigation
  - o Complete irrigation overhaul (entire park)

All of the above items are planned to be designed to accommodate the completion of the park master plan attached to this report.

The following items are NOT included in this phase and some may require minor re-working of items above if included in later phases or may be required by law to be included in Phase 1:

- ADA upgrades – may be required, currently being researched
  - o Parking/Signage
  - o Path of Travel
  - o Neighborhood entrances
  - o General ADA accessibility items throughout the park (benches/tables/etc.)
  - o Decomposed granite fitness trail on exterior of track
  - o Fitness trail mow strip
- Restroom Building
- Track interior (All items but lighting were considered items for future phases)
  - o Play structure
  - o Electrical conduit and lighting (track interior and exterior)
  - o Challenge Course
  - o Climbing Rock
  - o Fitness trail
  - o Game areas
  - o Natural elements such as the drainage swale/parking lot wall removal
  - o Track leveling and resurfacing

Alternative Six was developed to provide the District with as complete of a “baseline” as possible to facilitate the construction of the rest of the master plan. However, it is expected to cost approximately \$882,742.29. Obviously over the \$750,000 budgeted for the project. This is



potentially exacerbated if ADA upgrades are a requirement, which could push the approximate total cost of this phase to \$1,060,823.25.

Due to the cost of providing a complete Phase 1 baseline, the architect also provided a rough estimate for a scope that would fall within the District's original budget. Alternative One is purposely limited in scope to maintain the original budget and is estimated to cost approximately \$735,244.05. However, while it does not include the same items as listed above in Alternative Six, it also does not include any substantial re-landscaping, fitness station site prep, or clearance of stations from the inside of the track. While the irrigation is completed, that lack of landscaping and fitness station work may require "re-doing" certain irrigation layouts and removing a substantial amount of turf later. Additionally, the lack of landscape improvements and feature improvements could call into question the eligibility of the projects funding and would not allow the District to apply for funds through the Metropolitan Water District's "Be Water Wise" program. While this option does fall within the original budget, it may also increase the total cost of the project over the life of the renovation.

### **FISCAL IMPACT**

Seven hundred fifty thousand dollars (\$750,000) was budgeted within Fund 30 for the initial portion of this project and fees from RPD-194 (total \$2,649,209) were dedicated to fund the project. If the committee recommends ADA upgrades or further site improvements be included in Phase 1, further appropriations are expected to be required. Additionally, with approximately 50,000 sq. ft. of proposed turf removal in Alternative Six, a substantial rebate may be applied for through the Metropolitan Water District's "Be Water Wise" program. This rebate would not apply if Alternative One is selected. Furthermore, a substantial amount of clearance work, site prep, and general labor may be performed by District Staff, which could reduce the total cost of both Alternatives.

### **RECOMMENDATION**

It is recommended that the Committee discuss the merits and demerits of both Alternatives and provide staff direction in regard to potential alterations to either alternatives and/or changes to the Phase 1 budget.

### **ATTACHMENTS**

- 1) Arneill Ranch Park Renovation – Alternative 1 (1 page)
- 2) Arneill Ranch Park Renovation – Alternative 6 (1 page)
- 3) Arneill Ranch Park Final Concept Layout (1 page)

**Withers & Sandgren, Ltd**

20948 Tulsa Street  
 Chatsworth, CA 91311  
 (818) 291-0200

9/18/2020

**Arneill Ranch Park Renovation - Alternative 1**

(all new irrigation, all turf and new trees throughout park, no ADA upgrades)

**Preliminary Opinion of Probable Costs**

Item Description	Quantity	Unit	Unit Cost	Subtotal	Total
<b>1.00 Demolition</b>					
1.01 Site Clearing	130,452	SF	0.35	45,658.20	
					\$ 45,658.20
<b>2.00 Grading</b>					
2.01 Rough and Fine Grading	130,452	SF	0.35	45,658.20	
2.02 Erosion Control	130,452	SF	0.15	19,567.80	
					\$ 65,226.00
<b>3.00 Construction and Site Furniture</b>					
3.01 Adjust manhole cover	1	LS	4,000.00	4,000.00	
					\$ 4,000.00
<b>4.00 Landscaping</b>					
4.01 Shrubs	0	SF	2.00	0.00	
4.02 Trees (24" box)	12	EA	450.00	5,400.00	
4.03 Mulch	0	CY	30.00	0.00	
4.04 Site Preparation	130,452	SF	0.25	32,613.00	
4.05 Seeded turf	130,452	SF	0.10	13,045.20	
					\$ 51,058.20
<b>5.00 Irrigation</b>					
5.01 Irrigation inside of track	80,000	SF	2.00	160,000.00	
5.02 Irrigation outside of track	50,452	SF	3.00	151,356.00	
5.03 Controller, master valve flow sensor		allow		27,000.00	
					\$ 338,356.00
<b>Consultant Fees</b>					\$ 120,000.00
<b>Subtotal</b>					\$ 504,298.40
<b>General Conds., Bonds, Insurance, Overhead &amp; Profit (22%)</b>					\$ 110,945.65
<b>Total Fee</b>					\$ 735,244.05

**Withers & Sandgren, Ltd**

20948 Tulsa Street  
 Chatsworth, CA 91311  
 (818) 291-0200

9/22/2020

**Arneill Ranch Park Renovation - Alternative 6**  
**Preliminary Opinion of Probable Costs**

Item Description	Quantity	Unit	Unit Cost	Subtotal	Total
<b>1.00 Demolition</b>					
1.01 Site Clearing	130,476	SF	0.35	45,666.60	
					\$ 45,666.60
<b>2.00 Grading</b>					
2.01 Rough and Fine Grading	130,476	SF	0.35	45,666.60	
2.02 Erosion Control	130,476	SF	0.15	19,571.40	
2.03 Site Preparation and turf repairs at stations inside of track	130,476	SF	0.25	32,619.00	
					\$ 97,857.00
<b>3.00 Construction (outside of track)</b>					
3.01 Decomposed granite surfacing for fitness stations	2,439	SF	5.00	12,195.00	
3.02 Flush 8" concrete curb for fitness stations	300	LF	16.00	4,800.00	
3.05 Concrete pads for benches outside of track	275	SF	10.00	2,750.00	
					\$ 19,745.00
<b>4.00 Landscaping</b>					
4.01 Shrubs	50,476	SF	2.00	100,952.00	
4.02 Trees (24" box)	12	EA	450.00	5,400.00	
4.03 Mulch	505	CY	30.00	15,150.00	
4.04 Seeded turf	80,000	SF	0.10	8,000.00	
					\$ 129,502.00
<b>5.00 Irrigation</b>					
5.01 All new Irrigation inside of track	80,000	SF	2.00	160,000.00	
5.02 All new irrigation outside of track	50,476	SF	3.00	151,428.00	
5.03 Master valve, flow sensor		allow		21,000.00	
					\$ 332,428.00
<b>Consultant Fees</b>					\$ 120,000.00
<b>Subtotal</b>					\$ 625,198.60
<b>General Conds., Bonds, Insurance, Overhead &amp; Profit (22%)</b>					\$ 137,543.69
<b>Total Fee</b>					\$ 882,742.29
<b>Additional Optional Items</b>					
6.01 Striping & ADA signage for parking	1	LS	4,000.00	4,000.00	
6.02 ADA parking lot upgrades		allow		20,000.00	
6.03 ADA upgrades to path of travel		allow		20,000.00	
6.04 ADA at other areas of park		allow		30,000.00	
6.05 Concrete paving at neighborhood entrances	1,164	SF	12.00	13,968.00	
6.06 Decomposed granite fitness trail outside of track	6,000	SF	5.00	30,000.00	
6.07 Mow strip for dg fitness trail outside of track	2,000	LF	14.00	28,000.00	
					\$ 145,968.00



# Arnell Ranch Park / FINAL CONCEPT

