

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
June 3, 2015**

5:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #546

- 1. FIRST OPEN SESSION/CALL TO ORDER [5:00 P.M.]**
[NOTE: THE REGULAR MEETING AT 6:00 P.M. WILL FOLLOW THE CLOSED SESSION BEGINNING AT 5:00 P.M.]
- 2. ROLL CALL**
- 3. PUBLIC COMMENT-** The public may comment on any of the closed session agenda items listed in Agenda Item No. 4.
- 4. CLOSED SESSION [5:00 P.M.]**
 - A. Conference with Labor negotiators (Govt. Code Section 54957.6)**
Agency designate representatives: Mary Otten attending the closed session
Employee Organization SEIU Local 721
- 5. SECOND OPEN SESSION/REGULAR MEETING [6:00 P.M.]**
- 6. CALL TO ORDER**
- 7. PLEDGE OF ALLEGIANCE**
- 8. ROLL CALL**
- 9. AMENDMENTS TO THE AGENDA -** This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 10. PRESENTATIONS**
 - A. District Highlights
 - B. Mud Run
 - C. American Youth Soccer Association
 - D. 50 Plus Expo
 - E. BMX Annual Update
- 11. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

12. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

**A. Minutes for Regular Meeting April 1, 2015 and May 6, 2015
Special Meetings April 30, May 6, 7, 14, and 21, 2015**

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

Approval of District's disbursements dated on or before May 21, 2015.

C. Financial Report

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial report of April 30, 2015.

**D. Consideration and Adoption of Resolution No. 544 for Gann Appropriating Amount
Subject to Limitation for FY 2015-2016**

Adoption will establish for the District an annual appropriation subject to the limitation set forth in Article XIII B of the Constitution of the State of California.

13. PUBLIC HEARING - A Public Hearing on the continuation of the Park Maintenance and Recreation Improvement District Assessment in Fiscal Year 2015-2016.

14. NEW ITEMS-DISCUSSION/ACTION

**A. Consideration and Adoption Resolution No. 545 Directing Levy of Assessments,
Confirming Diagram, and Approving Engineer's Report for the FY 2015-2016 for the
Park Maintenance and Recreation Improvement District**

The final step in levying assessments for the upcoming fiscal year is the adoption of a resolution directing Assessment Levies for FY 2015-2016, confirming the diagram, and approving the final draft of the Engineer's Report.

Suggested Action: a MOTION to adopt Resolution No. 545 directing Assessment Levies, confirming Diagram, and approving Engineer's Report for FY 2015-2016 for the Park Maintenance and Recreation Improvement District.

**B. Consideration and Approval of Contract Between the District and Springbrook for
Accounting Software**

Approval of contract will allow staff to purchase accounting financial software and secure services for implementation.

Suggested Action: A MOTION to approve the contract between the District and Springbrook for purchase of accounting software and services.

C. Discussion and Approval of Financing with Government Capital Corporation for Accounting Software

Review and approval to finance the Springbrook accounting software with Government Capital Corporation.

Suggested Action: A MOTION to approve Springbrook accounting software financing with Government Capital Corporation.

D. Discussion and Introduce Ordinance No. 8, Governing the Use of Parks, Recreation Areas, and Facilities

It is recommended that the Board review and introduce Ordinance No. 8, Governing the Use of Parks, Recreation Areas, and Facilities.

Suggested Action: No action required.

E. Consideration and Approval of the District Wide Fee Schedule FY 2015-2016

Approval of the Fee Schedule will allow staff to initiate the new fees effective July 1, 2015.

Suggested Action: A MOTION to approve the District Wide Fee Schedule for FY 2015-2016.

F. Consideration and Adoption of District Naming Policy

Adoption will institute the structure for naming parks, facilities and other options within the District.

Suggested Action: a MOTION to adopt the District's Naming Policy.

G. Consideration and Approval of Preliminary Budget for Fiscal Year 2015-2016

The budget was reviewed by the board during the month of May. Staff made presentations and were given direction by the board and changes were made to develop a balanced budget.

Suggested Action: a MOTION to approve the preliminary Budget for the Fiscal Year 2015-2016.

15. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairperson Magner
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy/Joint Land Use Study
- D. Standing Committees – Finance, Personnel and Policy

E. General Manager's Report

16. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

17. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.