

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
December 3, 2015**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #552

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights (Amy Stewart, Recreation Services Manager)
 - B. Community Volunteer Recognition (Michele Kostenuik, Administrative Analyst)
 - C. Full-time Employee Recognition
 - D. Friends of the Camarillo Dog Parks
- 6. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. **Minutes for Regular Meeting November 5, 2015 and Special Meeting November 19, 2015**

Approval receives and files minutes.
 - B. **Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before November 23, 2015.
 - C. **Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for October 31, 2015.

D. Approval of Agreement Between the District and Southern California Edison for Easement at Woodcreek Park

Agreement with Southern California Edison for easement at Woodcreek Park for well.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval to Deposit District Funds into Ventura County Pool and Multi-Bank Securities (MBS)

Staff will deposit the Tax Apportionment Funds into Ventura County Pool and invest 30% of the Quimby Funds into Multi-Bank Securities (MBS).

Suggested Action: A MOTION to approve depositing Tax Apportionment Funds into Ventura County Pool and invest 30% of the Quimby Funds into Multi-Bank Securities.

B. Consideration and Approval of Board Meeting Calendar 2016

Yearly review of meeting dates for the upcoming calendar year.

Suggested Action: A MOTION to approve the Board Meeting Calendar for 2016.

C. Board Officer Elections

Every December the Board of Directors elects their officers for the next calendar year; newly elected officers take their new seats at the January Regular Board Meeting.

Suggested Actions: Nominations for Chair, Vice-Chair and Secretary will be requested until all three positions are filled.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairperson Magner
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance and Personnel
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.