

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
January 4, 2023**

Please Note: In keeping in alignment with current orders from the Ventura County Health Officer, face coverings are not required but are welcomed and encouraged in indoor public settings and businesses. PVRPD thanks you for your cooperation and understanding.

This meeting will take place both in person and remotely in accordance with Government Code section 54953(e) *et seq.* (AB 361). Members of the public can observe and participate in the meeting as follows:

- 1. Attend in person or you may observe the PVPRD Board meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29.**
- 2. The meeting will also be live streamed on YouTube at:
<https://www.youtube.com/channel/UCCjEyMW3h472YEO9gI3Qgig>**
- 3. Zoom Meeting Information:**
 - Meeting Link: <https://us06web.zoom.us/j/86106010479>**
 - Webinar ID: 861 0601 0479**
 - Phone Number: 1-669-900-6833**
 - a. Cell Phone/Computer with Microphone: Click on the Zoom webinar link included above. Enter your name so we may call on you when it is your turn to speak. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by clicking the “Raise Hand” button. Follow the instructions below regarding speaking.
 - b. Phone – If you wish to make a comment by phone during the public comment section of the meeting or on a specific agenda item, please call the listed phone number above and when prompted, enter the Webinar ID and Passcode. After entering those items, you will be admitted to the meeting and your line will be muted. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by dialing *9. Then, follow the speaking instructions below.

Speaking Instructions

When it is your turn to speak, the Chair will call your name or the last four digits of the phone number you are calling from. You will have three minutes to address the Committee. **Please ensure all background noise is muted (TV, radio, etc.)** You will be prompted to unmute your microphone/phone. Unmute your device and begin by stating your name. After three minutes have elapsed your microphone will be muted, and the next speaker will be invited to speak.

5:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #729

1. CALL TO ORDER

A. Recess to Closed Session

B. Closed Session

1) Conference with Labor Negotiations

The Board will conduct a closed session, pursuant to Government Code section 54957.6, with the General Manager, Human Resources Specialist, Administrative Analyst, and District counsel, the District's negotiators, regarding labor negotiations with: (a) Service Employees

International Union, Local 721, representing the District's employees, and (b) all other unrepresented employees.

C. Reconvene into Regular Meeting

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PRESENTATIONS

A. District Highlights

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of December 1, 2022 and Special Board Meetings of November 15 and December 15, 2022

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before November 30, 2022.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for November 2022.

D. Consideration and Adoption of Resolution No. 728 Proclaiming a Local Emergency Persists and Re-Authorizing the Use of Remote Teleconference Meeting Procedures by the Board of Directors and All Standing Committees of the District for the 30-Day Period Beginning January 5th, 2023 through February 1st, 2023 Pursuant to the Ralph M. Brown Act as Amended by Assembly Bill No. 361

Adoption of Resolution No. 728 will allow continuation of the use of teleconference meeting procedures for another 30-day period.

E. Consideration and Approval for Bid Specifications for Fencing and Lighting at Freedom Park Dog Park

There will need to be two separate Request for Proposals released for this project: one for fencing and one for lighting.

F. Consideration and Approval of a Two-Year Extension for the Landscape Maintenance Service Contract between the District and Natural Green Landscape Inc.

This contract will expire February 15, 2023, unless the District and Natural Green Landscape Inc. agree to extend the contract for an additional two (2) years with District Board approval.

G. Consideration and Approval to Accept the Phase 2 Portion of the Somis Farm Workers Project Quimby Funds

The District has received the phase 2 portion of the Quimby Funds for Somis Farm Workers Project.

H. Consideration and Approval of the Request for Proposals for the Operation of Pickleball Programming on District Lands

District staff want to ensure that with the future Freedom Park Pickleball Complex, the District can meet community demand and ensure that players of all ages, abilities, and socioeconomic background are welcome.

8. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval for Staff to Work with Camrosa Water District to Move Forward with an Installation of a Well Located at Calleguas Creek Park

The Well Siting Study conducted by Hopkins Groundwater Consultant in 2022 evaluated 10 specific well sites where it may be feasible to produce up to 1,500 gallons per minute.

Suggested Actions: Provide direction to work with Camrosa Water District and bring back an agreement to install a well located at Calleguas Creek Park

B. Consideration and Approval of Bid Award for Community Center Sewer Line Replacement

After further inspection, it has been determined that the sewer lines are failing more frequently, requiring the lines to be replaced.

Suggested Action: A MOTION to consider and authorize the General Manager to enter into an agreement between the District and JTEC Corporation for the installation of a new sewer line at the Community Center not to exceed the budget of \$49,500.

C. Consideration and Approval of Bid Award for the Lead and Asbestos Removal at the Freedom Park Pool

Once all the Lead and Asbestos have been mediated, the demolition phase will start, and staff will be able to start the next phase of this project.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into an agreement between the District and VenTerra Environmental Inc. for the removal of the Lead and Asbestos at the Freedom Park Pool not to exceed the budget of \$68,482.

D. Board Member Committee Assignments for 2023

The Board Chair will present committee assignments for the calendar year 2023.

Suggested Action: No action needed.

9. ORAL COMMUNICATION - INFORMATIONAL ITEMS, which do not require action but relate to District business, will be reported by members of the Board and staff as follows:

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy

- E. Standing Committees – Finance, Personnel
- F. Ad Hoc Committees – Miracle League
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report
- I. Board Members

10. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.