

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 4, 2021**

Please Note: Under current orders from the Ventura County Health Officer, all individuals, (whether vaccinated or unvaccinated) are required to wear a face covering at all times in indoor public settings and businesses. PVRPD thanks you for your cooperation and understanding.

6:00 P.M. REGULAR MEETING

NEXT RESOLUTION #694

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PRESENTATIONS

A. Foundation for Pleasant Valley Recreation & Parks

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of October 6, 2021

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before September 30, 2021

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for September 2021.

D. Consideration and Approval of Request for Proposals for a Five-Year Lease on a Color Copier

The District is reaching the end of a 5-year lease with Konica Minolta Business Solutions for printing services.

E. Consideration of Bylaws Updates for the California Special District Association

CSDA is requesting that special districts within California review the current CSDA bylaws and provide revision suggestions.

F. Agreement on the Subrogation and Assignment of Certain Claims Arising out of the Woolsey Fire to California Office of Emergency Services (Cal OES)

The California Governor's Office of Emergency Services is considering initiating litigation against Southern California Edison to recoup the funds Cal OES was out due to damages caused by the Woolsey Fire.

8. NEW ITEMS – DISCUSSION/ACTION

A. California Public Employees Retirement System (CalPERS) Actuarial Valuation Information Report for Fiscal Year 2021-2022

The FY21-22 CalPERS Actuarial Valuation Report is provided for the Board's information.

Suggested Action: Informational item only; no Board action required.

B. Consideration and Approval of Bid Award for Mission Oaks Parking Lot Type 2 Slurry, Root Removal and Patching to Superior Paving Company Inc DBA United Paving Co.

By performing a type II slurry, the District will be able to start to implement a preventative maintenance standard to maximize the life expectancy of the refurbished parking lots.

Suggested Action: A MOTION to authorize and approve the General Manager to enter into agreement with Superior Paving Company Inc. in the amount of \$61,378, plus a 10% contingency bringing the total to \$67,516 for the Mission Oaks Type 2 slurry, root removal and patching project.

C. Consideration and Selection of Consultant for User Fees and Cost Recovery Policy Analysis

In September, the Board approved a Request for Proposal to solicit proposals for consulting services to conduct a comprehensive fee study and cost recovery analysis.

Suggested Actions: A MOTION to approve and authorize the General Manager to enter into an agreement with ClearSource for consulting services for the implementation of a User Fees and Cost Recovery Policy and Analysis.

D. Consideration and Approval of Purchase of LED Tennis Court Lights from Brite Court Sports Lighting

As the District continues to improve facilities and reduce expenditures, staff has identified tennis court lighting as a way to reduce utility costs as well as staff time.

Suggested Action: A MOTION to authorize and approve the General Manager to enter into an agreement with Brite Court Sports Lighting for the purchase of one hundred and sixteen (116) LED tennis court lights to replace the current 1,000-watt metal halide lighting.

9. ORAL COMMUNICATION - INFORMATIONAL ITEMS, which do not require action but relate to District business, will be reported by members of the Board and staff as follows:

A. Chairman Malloy

B. Ventura County Special District Association/California Special District Association

- C. Ventura County Consolidated Oversight Board - Report
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Pickleball/Tennis
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report
- I. Board Members

10. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Thursday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.