

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS  
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
May 3, 2023**

**6:00 P.M.**

**REGULAR MEETING**

**NEXT RESOLUTION #737**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
- 5. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.
- 6. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
  - A. Minutes for Regular Board Meeting of April 5, 2023**  
Approval receives and files minutes.
  - B. Warrants, Accounts Payable & Payroll**  
District's disbursements dated on or before March 31, 2023.
  - C. Financial Reports**  
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for March 2023.
  - D. Consideration and Adoption of Resolution No. 736, Declaring Intention to Levy Assessments for FY 2023-2024, Preliminarily Approving the Engineer's Report, and Authorizing the Issuance of a Notice for the Public Hearing for the Proposed FY 2023-2024 Assessments for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District**  
Preliminary approval of the Engineer's Report and establishment of the hearing date allows for the development of the proposed budget and assessment rate.
  - E. Consideration and Approval of Updated Technology Use Policy**  
Update to the 2016 Technology Use Policy for the use of the District's technology equipment to include but not limited to software, operating systems, storage media, network accounts, and information technology devices.

**F. Consideration and Approval of an Easement and Maintenance Agreement Between CAL Hearthstone Lot Option Pool 03, L.P. and Pleasant Valley Recreation and Park District**

The Pleasant Valley Recreation and Park District is acquiring a five (5) acre park on the north/west side of the 101 freeway in Camarillo. Lennar Homes is building homes in the area and will construct a 5-acre park in lieu of paying Quimby Fees.

**G. Consideration and Approval of a Special Event by City of Camarillo and Camarillo Council on Aging for a Shred Event at the Community Center Parking Lot on October 14, 2023**

This special event applicant is seeking Board approval since they are requesting an admission charge to their event.

**H. Consideration and Approval of a Special Event by the Society for Creative Anachronism at Valle Lindo Park Open Space on September 23, 2023**

This special event applicant is seeking Board approval since they are requesting an admission charge to their event.

**I. Consideration and Approval to Accept the Barry 60 LP Project Quimby Funds**

Receive and approve to file the report accepting \$313,508 in Quimby Funds for the Barry LP Project.

**7. NEW ITEMS – DISCUSSION/ACTION**

**A. Consideration and Approval of Request for Proposals Award for Sound and Lighting Services for Summer Concert Series**

Music Freqs was the sound and lighting provider for the last three Summer Concert Series that the District has put on with the City of Camarillo.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into a five-year agreement with Music Freqs to provide Sound and Lighting Services for the Summer Concert Series.

**B. Consideration and Approval of a Request for Proposals Award for a Pickleball Programming Operator**

Staff is recommending the Board of Directors authorize the General Manager to enter into a three-year agreement with Agape Tennis Academy, LLC to operate pickleball programming for the District.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into a three-year agreement with Agape Tennis Academy, LLC for the operation of pickleball programming on District properties.

**8. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:**

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance, Liaison, Long Range Planning, Policy
- E. Ad Hoc Committees – Miracle League
- F. Foundation for Pleasant Valley Recreation and Parks

G. General Manager's Report

H. Board Members

## 9. ADJOURNMENT

**Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard.** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement: Public Comment:** Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.