

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
May 5, 2021**

In order to minimize the spread of COVID-19, attendees will be required to wear masks and maintain 6' social distancing. Seating inside the City Council Chambers will be limited and available on a first-come-first seated basis.

5:00 P.M. CLOSED SESSION

1. CALL TO ORDER

A. Recess to Closed Session

B. Closed Session

- 1) **Conference with Legal Counsel – Anticipated Litigation** - The Board will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), to consider the claim of Andrew Peralta. The claim is available for inspection pursuant to Government Code sec. 54957.5.

C. Reconvene into Regular Meeting

6:00 P.M. REGULAR MEETING NEXT RESOLUTION #674

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PUBLIC COMMENT - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

6. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of April 7, 2021

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before March 31, 2021.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for March 2021.

D. Consideration and Adoption of Resolution No. 671, Declaring Intention to Levy Assessments for FY 2021-2022, Preliminarily Approving the Engineer's Report, and Authorizing the Issuance of a Notice for the Public Hearing for the Proposed FY 2021-2022 Assessments for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

Preliminary approval of the Engineer's Report and establishment of the hearing date allows for the development of the proposed budget and assessment rate.

E. Consideration and Adoption of Resolution No. 672 Proclaiming May 2021 as Older Americans Month

The proclamation will be in recognition of the older adult population within the District.

F. Consideration and Approval of the Request for Bid Proposals for the Remodeling of the Community Center Kitchen

Board approval of this request for bid proposals will allow staff to solicit bids from contractors for the remodel of the Community Center Kitchen.

7. PUBLIC HEARING – PARK IMPACT FEE NEXUS STUDY

A. Consideration and Approval of a Park Impact Fee to be Levied by the City of Camarillo on Behalf of the Park District on Certain Specific Building Developments within the City of Camarillo

City and District staff have worked together to iron out the finer points with the District's impact fee consultant, SCI Consulting Group, who prepared the study and proposed fee structure.

Suggested Actions: A MOTION to Approve the maximum fees as stated in the Park Impact Fee Nexus Study and refer the study and fees to the Camarillo City Council for review and the approval of the program's implementation.

8. NEW ITEMS – DISCUSSION/ACTION

A. Review and Approve the Updated 2021-2026 Five-Year Strategic Plan

Staff has worked with BHI Consulting to finalize the updated Five-Year Strategic Plan and provided timelines for each focus area and strategy.

Suggested Action: A MOTION to Approve and adopt the Updated Five Year (2021-2026) Strategic Plan.

B. Consideration and Approval of the Request for Bid Proposals for the Construction of Phase 1 of the Arneill Ranch Park Renovation Project

Phase 1 includes a complete overhaul of the irrigation system, removal of turf from the outside of the track, major changes to the landscaping, and bid alts for fitness equipment and electrical work.

Suggested Actions: A MOTION to Approve the Request for Proposals for the construction of the Arneill Ranch Park Renovation Project Phase 1.

9. ORAL COMMUNICATION - INFORMATIONAL ITEMS, which do not require action but relate to District business, will be reported by members of the Board and staff as follows:

- A. Chairman Malloy
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Pickleball/Tennis
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report
- I. Board Members

10. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.