

**PLEASANT VALLEY RECREATION & PARK DISTRICT
ADMINISTRATION OFFICE – ROOM #6
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**2020 PERSONNEL COMMITTEE
AGENDA**

**Wednesday, May 27, 2020
4:00 PM**

In order to minimize the spread of COVID-19 and keep with social distancing, the meeting room will not be open to the public. To participate in the Board committee meeting from the comfort of your home or other Stay Well at Home compliant location, you may choose one of the following options:

- a. Email – If you wish to make a comment on a specific agenda item, please submit your comment via email by 2:00 pm on Wednesday, May 27, 2020 to Kathryn Drewry, Human Resources Specialist at kdrewry@pvrpd.org. Your email will be printed and distributed to the Personnel Committee members prior to the meeting.
- b. Phone – You may call the PVRPD office at 805-482-1996, ext. #113 by 2:00 pm on Wednesday, May 27, 2020 and provide your name, your phone number and your item of interest. PVRPD staff will call you on May 27 at 4:00 pm with instructions for participating or for making a general public comment.

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC/COMMITTEE COMMENTS**
- 4. 2021 MINIMUM WAGE INCREASE**
- 5. UPDATE SALARY SCHEDULE FOR ADMINISTRATIVE AND DEVELOPMENT ANALYST**
- 6. DISCUSSION ITEM – COVID-19**
- 7. ORAL COMMUNICATIONS**
- 8. ADJOURNMENT**

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the Committee meeting.

Announcement: Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Committee meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify us 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.