

Pleasant Valley Recreation & Park District Proposed Fiscal Year 2021-2022 Budget

Mary Otten, General Manager

Leonore Young, Administrative Services Manager

Eric L. Storrie, CPRP, Recreation Services Manager

Bob Cerasuolo, Park Services Manager

Saturday, April 24, 2021

Workshop Calendar



- April 24th
 - Fund 10: District Wide, Administration, Recreation, Parks, & Capital
 - Fund 30: Quimby
 - Fund 20: Assessment District
- May 12th
 - Wrap Up

District Overview



- Funds

- **Fund 10 – General Fund (Resources for common use)**

- Property Tax
 - Program Fees/Rentals
 - Grants

- **Fund 30 – Quimby Fees (Restricted)**

- Developer Fees

- **Fund 20 – Assessment District (Semi-Restricted)**

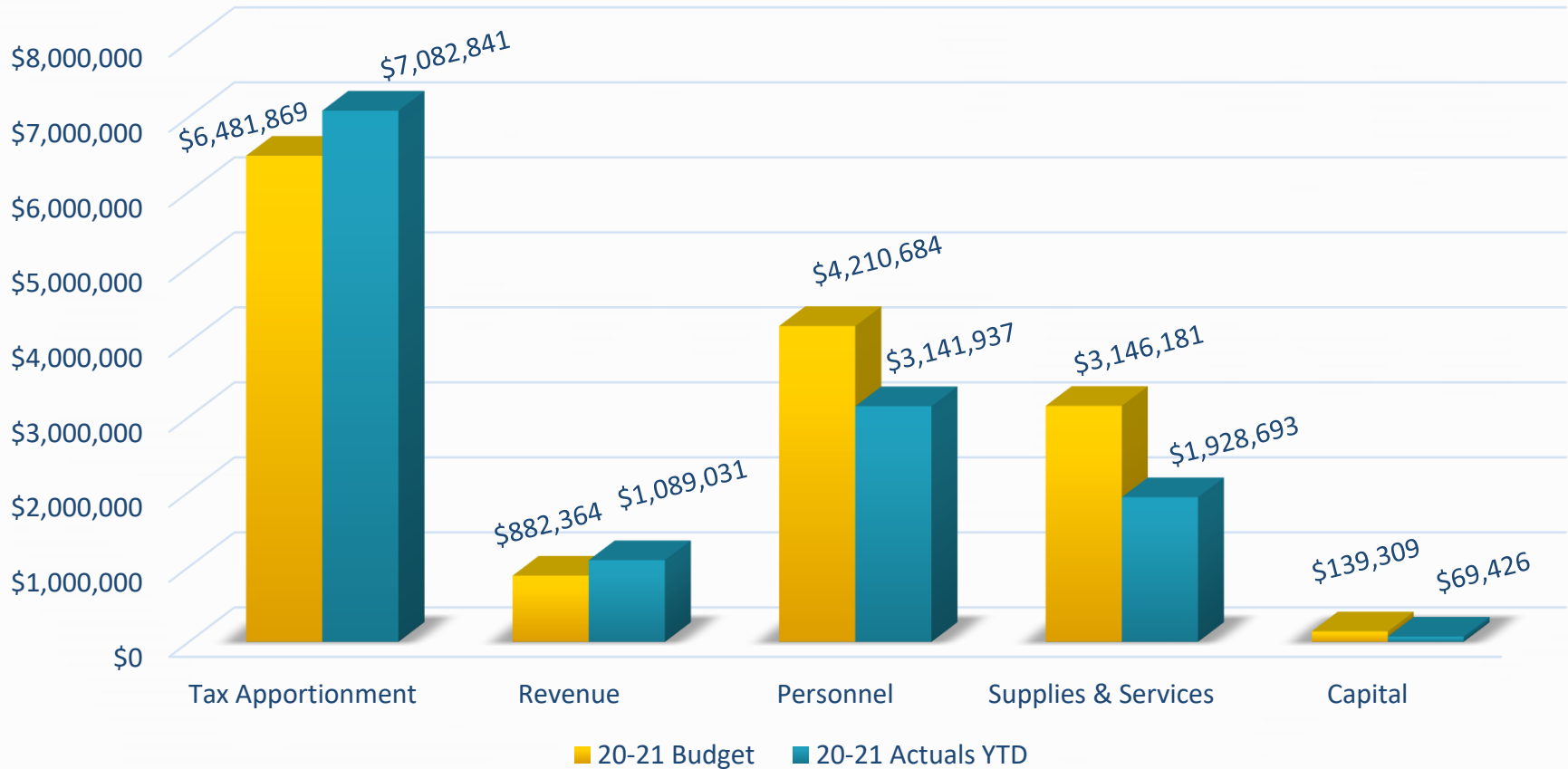
- Assessment Tax

District Challenges FY 20-21



- Budget
 - Fluid
 - Estimated assumptions at a point in time
 - Changes throughout the year due to COVID-19
 - Programming/Facilities/Rentals
 - Sanitization/Cleaning Plan
- Mid- Year Budget
 - 60 + changes and updates due to pandemic
- Balanced Budget

General Fund – FY 20-21 Budget vs Actual YTD



District Challenges FY 21-22



● Revenue

- Increase in public fees and rentals
- Contract classes dependent upon instructors
- Contributions

● Expenses

- Personnel Costs
- Utilities (drought conditions/LED replacement)
- Minimum Wage Increase
- Liability Insurance

District Challenges FY 21-22



● COVID-19

- Is the Worst of the Crisis Behind Us
- California Prepares to Open Fully in June
- Expectations from the Public
 - Is the Public Ready to “Fully Come Back”

● Rising Costs

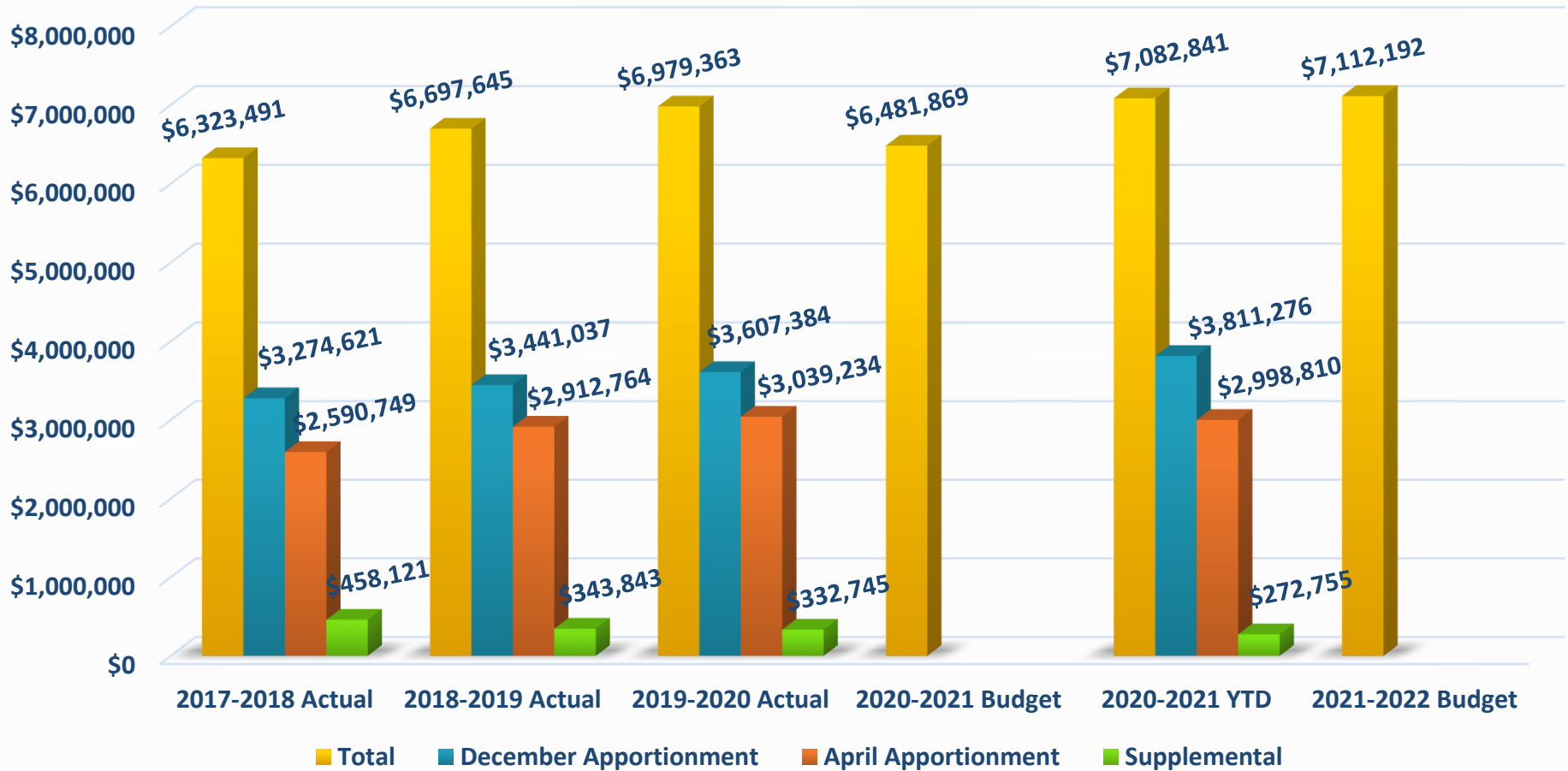
- CALPERS (Unfunded Liability)
- Health Care
- Minimum Wage Increase
- Liability Insurance

Tax Apportionment Calculation



Year	5110 Property Tax	5120-5230 Taxes	Property Tax Total
2017-2018 Actual	\$5,865,370	\$458,121	\$6,323,491
2018-2019 Actual	\$6,353,802	\$343,843	\$6,697,645
2019-2020 Actual	\$6,646,618	\$332,745	\$6,979,363
2020-2021 Budget	\$6,172,413	\$309,456	\$6,481,869
2020-2021 Year to Date	\$6,810,086 YTD	\$272,755 YTD	\$7,082,841 YTD
2021-2022 Proposed Budget Calculation	Projection (\$6,779,550) 2020-2021 Flat	Average of 5120-5230 Past 6 Years	
2021-2022 Proposed Budget	\$6,779,550	\$332,642	\$7,112,192

Revenue Tax Apportionment



Property Tax Revenues



Account Breakdown

- 5110 – Secured Property Tax **(95.4%)***
- 5120 – Unsecured Property Tax **(1.6%)****
- 5130 – PY Secured **(.8%)****
- 5140 – PY Unsecured **(.10%)****
- 5150 through 5230 **(2.1%)**†**

* Only account that staff projects

** Budgeted average of last 6yrs.

† ROPS Largest portion in this category (≈.9%), relatively constant

Tax Apportionment FY 21-22

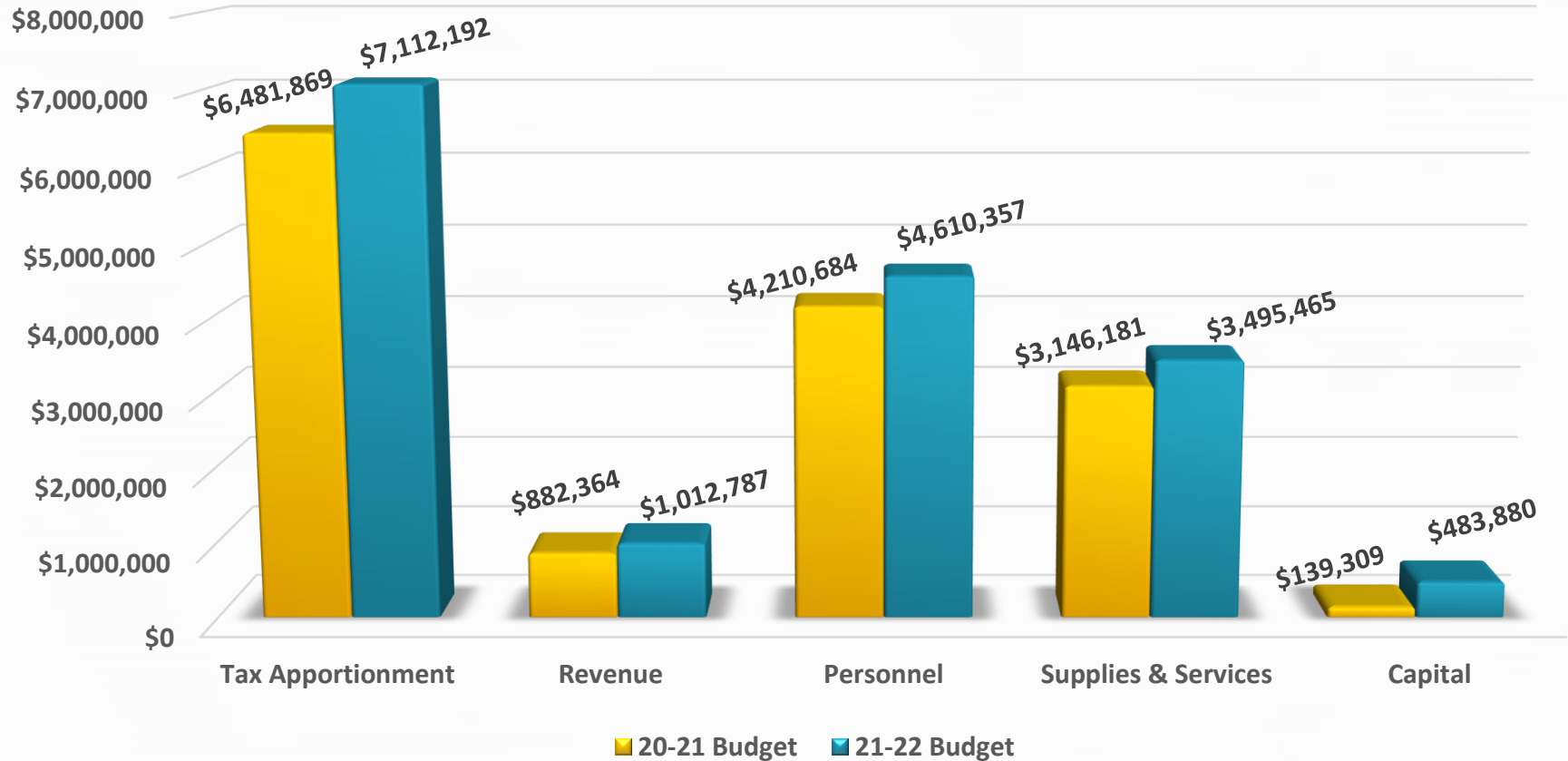


- Tax Revenue Assumptions/Projections
 - Property Tax Projections – Actual for FY20-21
 - Supplemental Taxes – Flat
 - TOTAL TAXES PROJECTED = **\$7,112,192**

OR

- Tax Revenue Assumptions/Projections
 - Property Tax Projections – 2%
 - Supplemental Taxes – 2%
 - TOTAL TAXES PROJECTED = **\$7,301,919**

General Fund - FY 20-21 & 21-22 Budget Comparison



Revenue Overview



Division	FY19-20 Actual	FY20-21 Budget COVID -19	FY20-21 YTD Actual COVID-19	FY21-22 Budget
Tax Apportionment:	\$6,646,617	\$6,172,413	\$6,810,086	\$6,779,550
Supplemental:	\$ 332,745	\$ 309,456	\$ 272,755	\$ 332,642
Admin/Parks/Rec:	\$1,685,446	\$ 882,364	\$1,085,127	\$1,012,787
Quimby:	\$1,488,415	\$ 38,800	\$ 31,128	\$ 35,013
DISTRICT TOTAL:	\$10,153,223	\$7,403,033	\$8,199,096	\$8,159,992

Overall Personnel Changes



● Increase in CALPERS Unfunded Liability	\$82,905
● 2.5@55 Plan - Minimum Required Contribution	
● 2@60 Plan – Paid Off Annually	
● 2@62 Plan – Paid Off Annually	
● 2% COLA	
● Union	\$23,635
● Non-Union	\$29,571
● Increase in Worker Comps	\$34,454
● Decrease in Unemployment Insurance	(\$13,400)

Total Increase Change Over Prior Year \$399,673



Overall Expense Overview

Department	FY19-20 Actual	FY20-21 Budget COVID -19	FY20-21 YTD Actual COVID-19	FY21-22 Budget
District Wide – General Fund:	\$ 235,100	\$ 229,760	\$ 229,759	\$223,760
Administration & Grants:	\$2,420,556	\$2,955,598	\$1,913,960	\$3,175,187
Parks:	\$3,474,476	\$3,368,650	\$2,369,407	\$3,508,057
Recreation:	\$1,276,581	\$ 802,857	\$ 569,622	\$1,198,818
DISTRICT TOTAL:	\$7,406,713	\$7,356,865	\$5,082,748	\$8,105,822

District Overview - Full Time / Part-Time Year-Round Staffing



DIVISION	FY20-21	Currently Vacant	FY 21-22	Freeze	Backfill Part-time
Administration:	10	1	10	1	0
Recreation:	9	1	9	1	0
Parks and Assessment Dist.:	22	5	22	3	2
DISTRICT TOTAL:	41	7	41	5	2

District Opportunities



- Re-Building Programs/Rentals to Pre-COVID
- Updating the Strategic Plan to include Focus Areas:
 - Sustained Financial Stability
 - A New Senior/Community Center
 - Completion of Outstanding Projects
 - Programming Clarity
 - Employee Morale and Succession Plan



Administrative Services Department Proposed Fiscal Year 2021-2022 Budget

Leonore Young, Administrative Services Manager
Saturday, April 24, 2021

Administrative Services Department Commitment through...



- Customer Service
- Finance
- Human Resources
- Information Technology
- Grants Management
- Foundation
- Analytics
- Development
- Project Mgmt.
- Business Services



Administrative Services Department Accomplishments/Highlights



- FY19-20 Budget – Clean Audit/No Findings
 - Five Consecutive Years
- Digitized Accounts Payable & Payroll
- Selection and Implementation of Productive Parks
- New IT Switching Equipment, Back-Up System and Servers
- 2020 CSDA Education Allowance Fund Scholarship

Administrative Services Department Accomplishments/Highlights

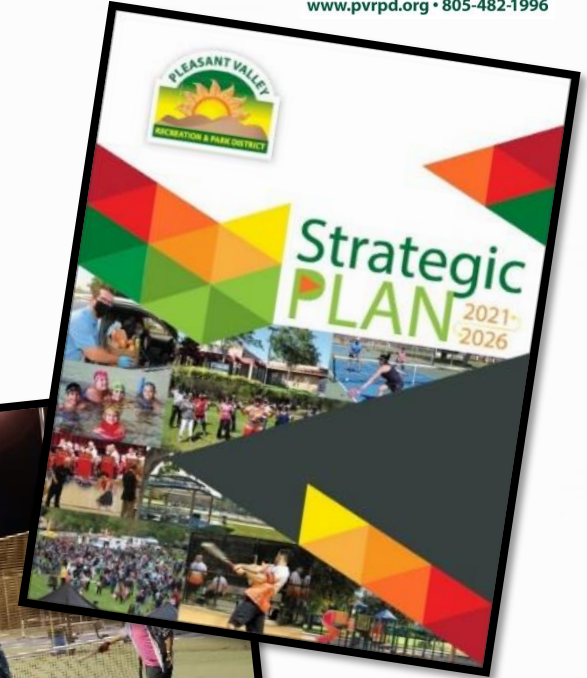


- Successfully transitioned employees to work remotely during the peak of the pandemic
- Completed energy audit through an energy partnership program with California Energy Commission
 - Lighting Improvements for District
 - District Savings

Administrative Services Department Accomplishments/Highlights



- Community Center Marquee
- Updating Strategic Plan
- Pickleball/Tennis Ad Hoc
- Secured \$2 million in developer fees



Fiscal Sustainability Strategies

Current Reserves



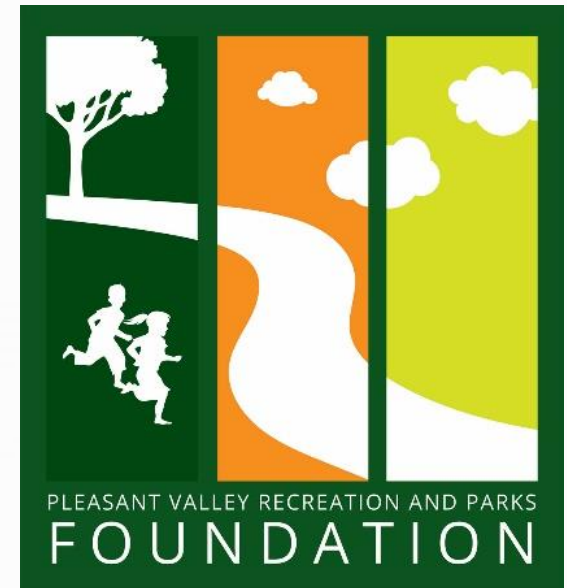
	Vehicle	Computer	Designated Project	Dry Period	Capital	Repair/ Operations
Current:	\$79,843	\$20,000	\$16,397	\$361,000		\$200,000
Maximum Annually:	\$15,000	\$8,000	N/A	5% of Annual Operating Budget	\$75,000 required annually	\$500,000
Maximum:	\$80,000	\$40,000	N/A	\$405,291	\$500,000	\$2.02M 3 Month of Operations

- FY 21-22 Budgeted Reserves Contributions
- Repair Operations \$65,000
- Reserve Dry Period \$36,645

Administrative Services Department Foundation



- FY20-21 – No Events Due to COVID-19
- FY21-22 - Foundation Board has Resumed Meetings and Activities are being Planned
 - Potential of 2 events this year

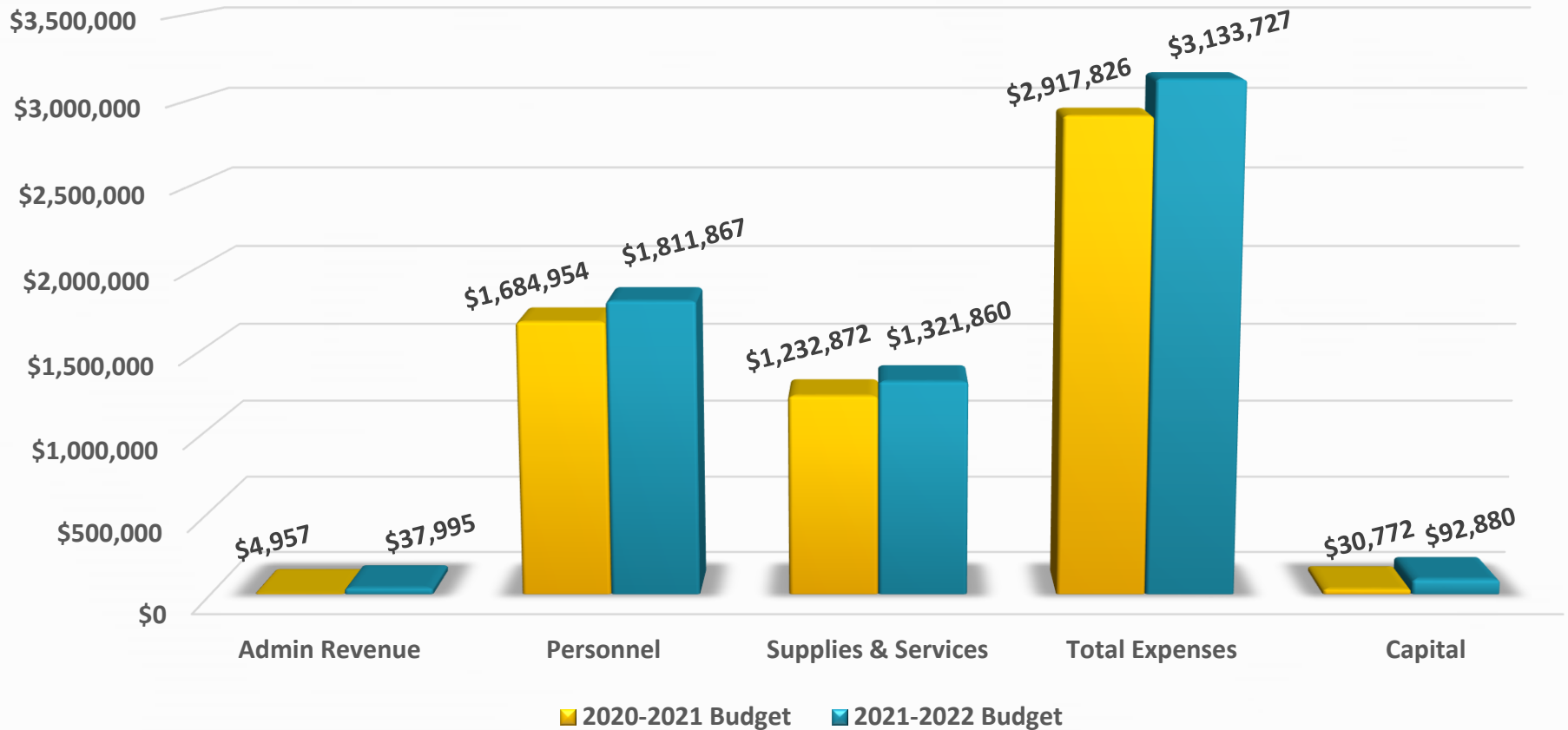


Administrative Services Department Challenges & Opportunities



- Funding Other Post Employment Benefits (OPEB) and the CalPERS Unfunded Liability
- Adapt to changing Legislation
- Review and revise the District's Disaster Preparedness Plan
- Policy updates
- Updated Strategic Plan

Administrative Services Department Budget Comparison



Administrative Services Department Revenue Changes



- **Major Revenue Changes**

Amount of
Change

- Increase in Other Misc Revenue

- Administrative Fees

\$32,998

- Overall Increase Change Total

\$32,998

Administrative Services Department Services and Supplies Changes



Major Services and Supplies Changes	Amount of Change
● Redevelopment/Collection Fees - Increase	\$ 63,878
● Professional Services – Increase	\$ 60,224
● Insurance Liability - Increase	\$ 19,581
● Reserve Bucket (Not Filled)-Reduction*	(\$ 53,355)
● Business Services -Reduction	(\$ 23,374)
● Total Increase Change Over Prior Year	\$ 88,988

* Mid-Year Budget Adjustment (ROPS) allowed for contributions in Reserve Buckets for FY2020-2021

Administrative Services Department Capital Projects



- **Capital**

- ADA Act Transition Plan \$82,880
- Room #7 Conversion \$10,000
 - AB703, AB361 and AB339

Questions & Discussion



Recreation Services Department Proposed Fiscal Year 2021-2022 Budget

Eric L. Storrie, CPRP
Recreation Services Manager
Saturday, April 24, 2021

Recreation Services Department

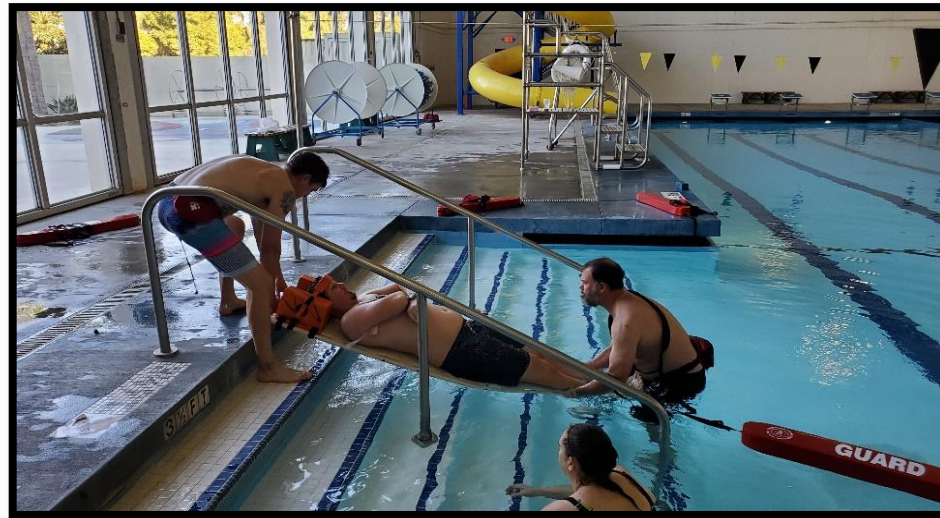


Recreation Services Department

Aquatics



- 53 open days w/ 4,443 attendance
- Private swim lessons
- Department cross-training
- PVST and facility rentals



Recreation Services Department

Sports

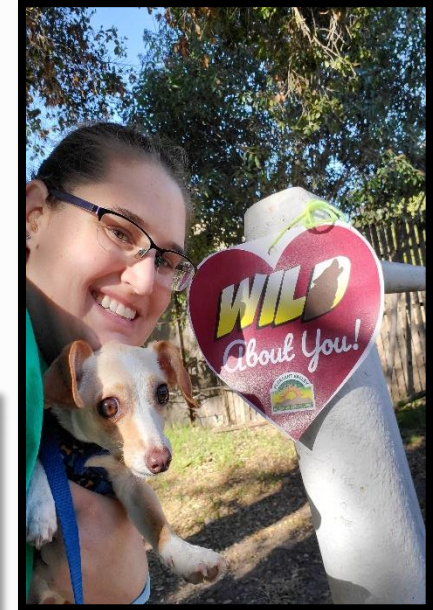
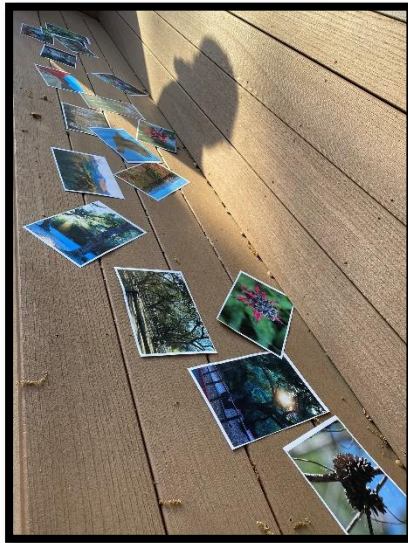


- 28 adult softball teams
- Four (4) adult kickball teams
- Virtual Runs
- CSOs
- Pickleball Ad Hoc
- Contract Operators

Recreation Services Department HCF Grant



- State grant program
- 93 attendees over 13 events
- \$13,000 reimbursed in 2020
- Reevaluating grant deliverables



Recreation Services Department Senior Services



- Food Distribution program
33+ weeks, 800+ hours
- Virtual presentations
- 100+ outdoor classes w/
3,500+ attendees
- Bingo!

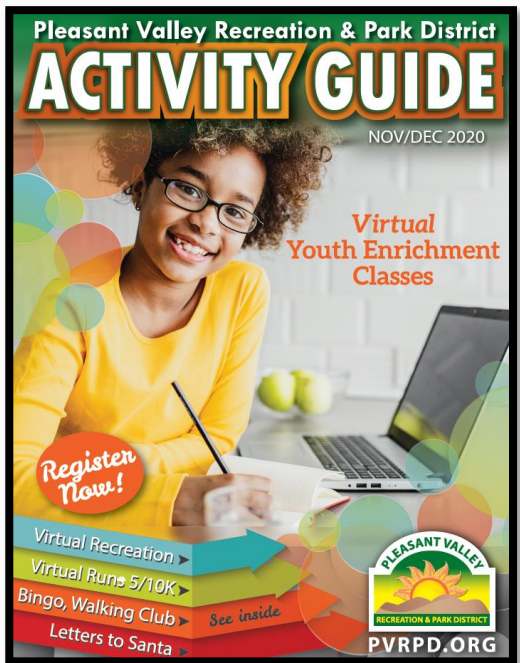
Recreation Services Department Special Events



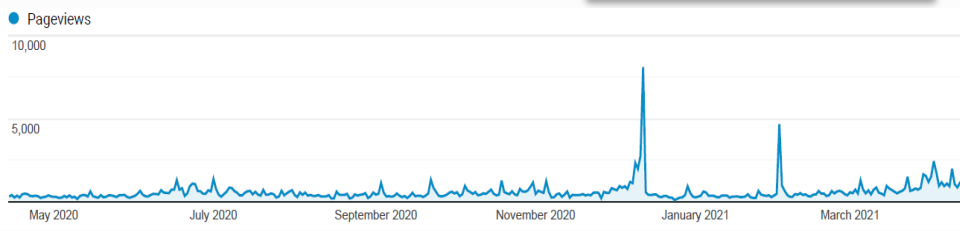
- 2020 Halloween in the Park
- 2020 Camarillo Christmas Parade
- 2021 Easter Eggstravaganza



Recreation Services Department Marketing



- Community Center marquee
- Virtual Activity Guide
- 19,000 unique social media engagements
- 115,358 marketing emails
- 213,711 website views



Recreation Services Department Community Partnerships



- Belief: Win-Win-Win (Partner, District, Community)
- \$5,000 in cash
- \$8,000 of in-kind
- \$900 value of time



City of Camarillo, VC Sheriff, CYBA, Camarillo Cougars, Adolfo Grill, Wood Ranch, Costco, Urbane Café, Home Depot, Vons, Target, Music Freqs, David Kromka (VCFFA), Andy Pouhek, Calvary Chapel, Catalyst Camps, Ventura County Credit Union, AirWorks Solutions, Hagle Lumber Company, B&B Do-It Center, Golf N' Stuff, The Ultimate Escape Rooms, PONY Baseball, Underwood Family Farms, Studio Channel Islands, René Roberts Photography, Revolution Surf and Skate, PizzaMan Dan's, Coastal Cone, Camarillo Cupcake, Visit Camarillo, The Bookworm, Camarillo AYSO, Friends of the Camarillo Library, Mister Softee of Southern California, Boys & Girls Club of Camarillo, Casa Pacifica, kidSTREAM, Pleasant Valley Cooperative Preschool, Senior Center Art Group, Camarillo Family YMCA

Recreation Services Department Special Projects



- 2020 Letters to Santa campaign - 363 participants
- Census partnership
- CSUCI Partnership
- Boys & Girls Club

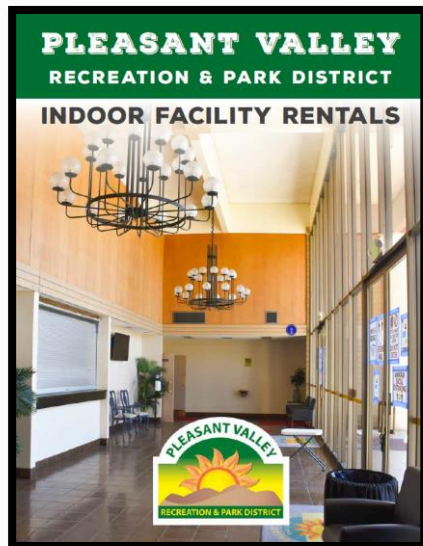


Table of Contents		Arneill Ranch Park	
Arneill Ranch Park.....	2	3601 N. Adolfo Rd., Camarillo, CA 93010	
Bob Kildee Park, Area #1.....	3	Facility Information	
Bob Kildee Park, Area #2.....	4	40 Person Capacity	BBQ
Camarillo Grove Park, Area #1.....	5	Alcohol	No Water
Camarillo Grove Park, Area #2.....	6	Inflatable Bouncer	\$10 Hourly Rental Rate
Camarillo Grove Park, Area #3.....	7	No Amplified Music	\$50 Refundable Cleaning Deposit
Camarillo Grove Park, Area #4.....	8	Restrooms	\$25 Processing Fee
Camarillo Grove Park, Area #5.....	9	No Electricity	
Community Center.....	10		
Freedom Park.....	11		
Med Vincent Park.....	12		
Mission Oaks Park, Area #1.....	13		
Mission Oaks Park, Area #2.....	14		
Mission Oaks Park, Area #3.....	15		
Nancy Bush Park, Area #1.....	16		
Nancy Bush Park, Area #2.....	17		
Nancy Bush Park, Area #3.....	18		
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Valle Lindo Park, Area #2.....	22		
Valle Lindo Park, Area #3.....	23		
Pleasant Valley Recreation & Park District 1605 E. Burnley St, Camarillo, CA 93010 (805) 482-1996 FAX (805) 482-3468			



Recreation Services Department Staff Accomplishments



- 1,200+ combined hours of Rec staff training
- 2- Certified Park and Recreation Professional (CPRP)
- 1- Aquatics Facility Operator (AFO)
- 6 scholarships (\$550 combined)
- Ventura County Leadership Academy
- Certified Special District Manager (CSDM) program
- CPRS "School of Rec"
- CPRS Annual Conference
- SM Marketing & Optimization



Recreation Services Department Challenges



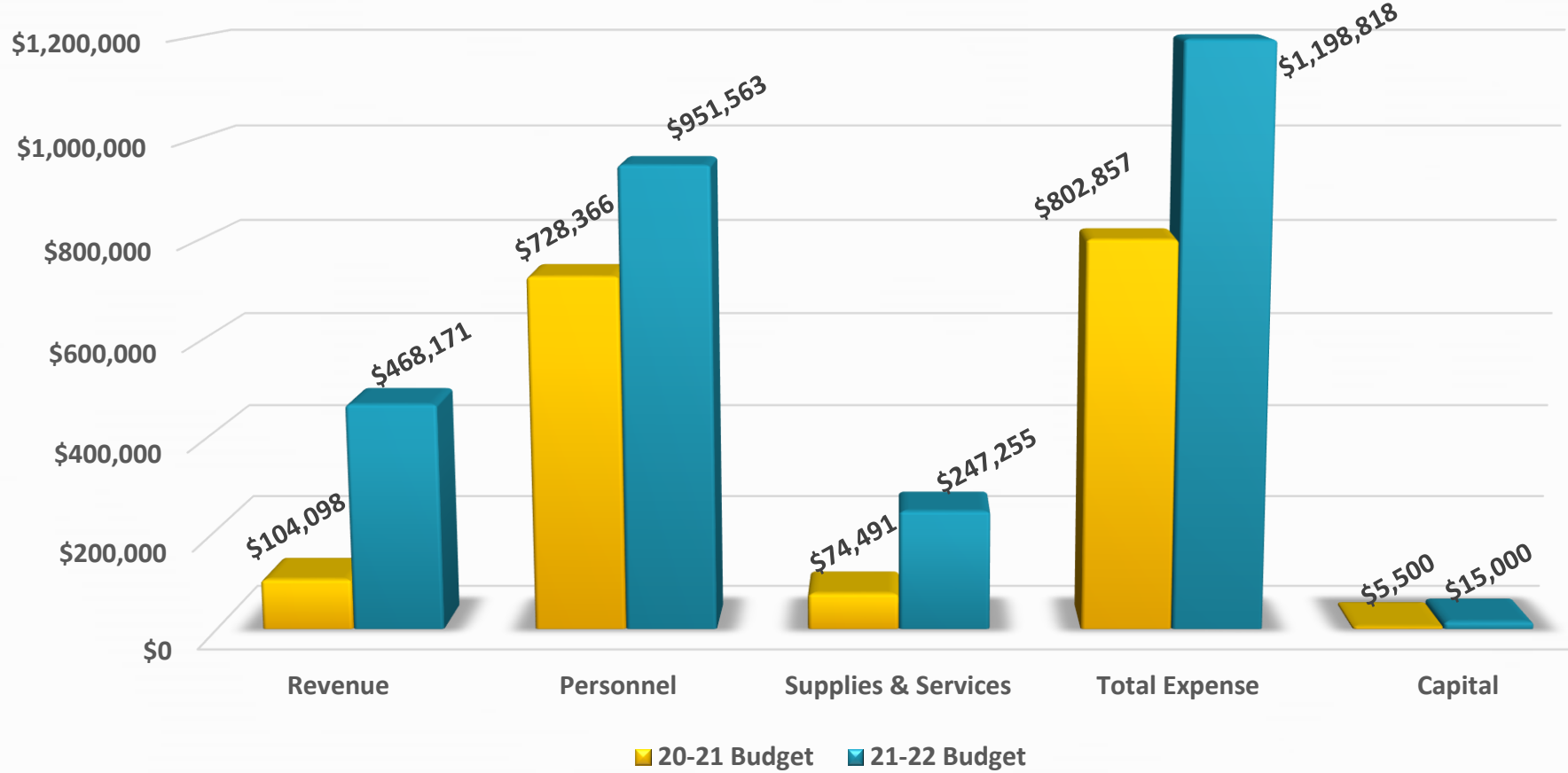
- Innovative classes, programs, and events
- Process standardization
- Community Partnership development and management
- Volunteer development and management
- State legislation

Recreation Services Department Opportunities



- Flashlight Easter Egg Hunt
- Food Truck Festival
- 50+ Expo
- Contract Instructors & Contract Operators
- Partnerships with City of Camarillo, CSUCI

Recreation Services Department Budget Comparison



Recreation Services Department Division Revenue Comparison



Division Revenue	FY19-20 Actual	FY20-21 Budget COVID -19	FY20-21 YTD Actual COVID-19	FY21-22 Budget
Aquatics:	\$120,154	\$23,302	\$51,978	\$140,732
Sports:	\$152,325	\$34,925	\$72,021	\$161,590
Camps/Classes Comm Partners:	\$183,363	\$45,871	\$53,819	\$ 88,204
Senior Services:	\$ 44,279	\$-	\$ 771	\$ 37,600
Rec Admin/Mrktg. Special Events:	\$ 94,611	\$-	\$ 5,233	\$ 40,045

Recreation Services Department Division Revenue Comparison



Major Revenue Changes	Amount of Change
● Increase in Public Fees	\$224,121
● Increase in Rentals	\$ 72,320
● Increase in Contract Classes	\$ 26,682
● Increase in Public Fees-Entry Fee	\$ 23,840
● Increase in Activity Guide Revenue	\$ 10,000
Overall Increase Change Total	\$364,073

Recreation Services Department Division Expense Comparison



Division Expense Personnel, Services & Supplies	FY19-20 Actual	FY20-21 Budget COVID -19	FY20-21 YTD Actual COVID-19	FY21-22 Budget
Aquatics:	\$272,888	\$212,323	\$115,095	\$331,849
Sports:	\$136,056	\$104,399	\$ 81,834	\$155,637
Camps/Classes Comm Partners:	\$259,511	\$131,460	\$ 92,070	\$183,374
Senior Services:	\$152,845	\$105,860	\$ 78,809	\$161,745
Rec Admin/Mrktg. Special Events:	\$455,280	\$248,815	\$201,814	\$366,213

Recreation Services Department



Major Expense Changes	Amount of Change
● Increase in Part-Time Salaries	\$218,837
● Increase in Employee Insurance	\$ 21,874
● Increase in Typeset & Print Services	\$ 24,300
● Increase in Rents & Lease Equipment	\$ 18,300
● Increase in Buses & Excursions	\$ 17,400
● Increase in Awards & Certificates	\$ 13,176
● Increase in Instructor Services	\$ 12,665

Overall Increase Change Total \$395,961



Questions & Discussion



Pleasant Valley Recreation and Park District Proposed Fiscal Year 2021-2022 Budget

Bob Cerasuolo, Park Services Manager

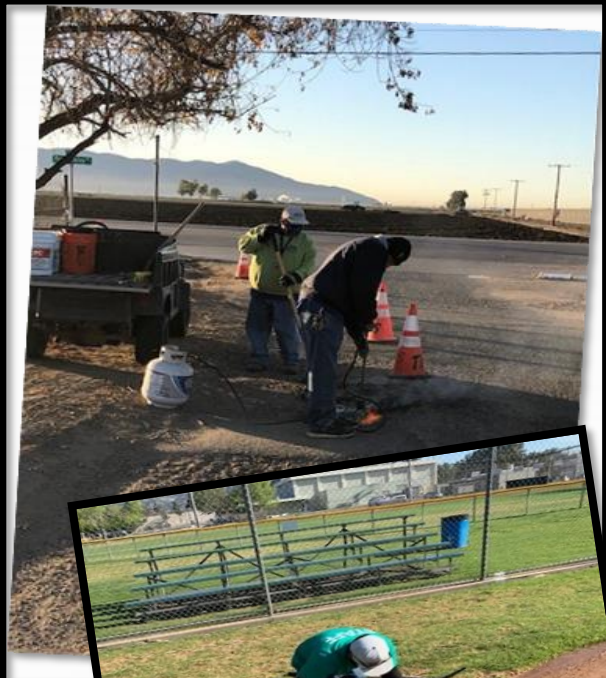
Brandon Lopez, Park Supervisor

Nick Marienthal, Park Supervisor

Saturday, April 24, 2021

Park Services Department

What We Do...



Park Services Department Commitment Through...



Park Services Department Accomplishments



- Capital Projects
- The District has an inventory of 3,438 trees
 - Removed 37
 - Planted 70
 - Grid Pruned 181
 - Charter Oaks Windrow had 20 trees removed or pruned
 - Pruned 107 Palms at Mission Oaks
- Springville Park Rehab

Park Services Department Challenges and Opportunities



- COVID Related items
 - Increased demand on parks/facilities as COVID restrictions lighten
 - Increased janitorial supplies
 - Staffing adjustments due to the cleaning/sanitization
- Water budget
 - Cost of water & drought conditions
 - New line-item for Turf Removal

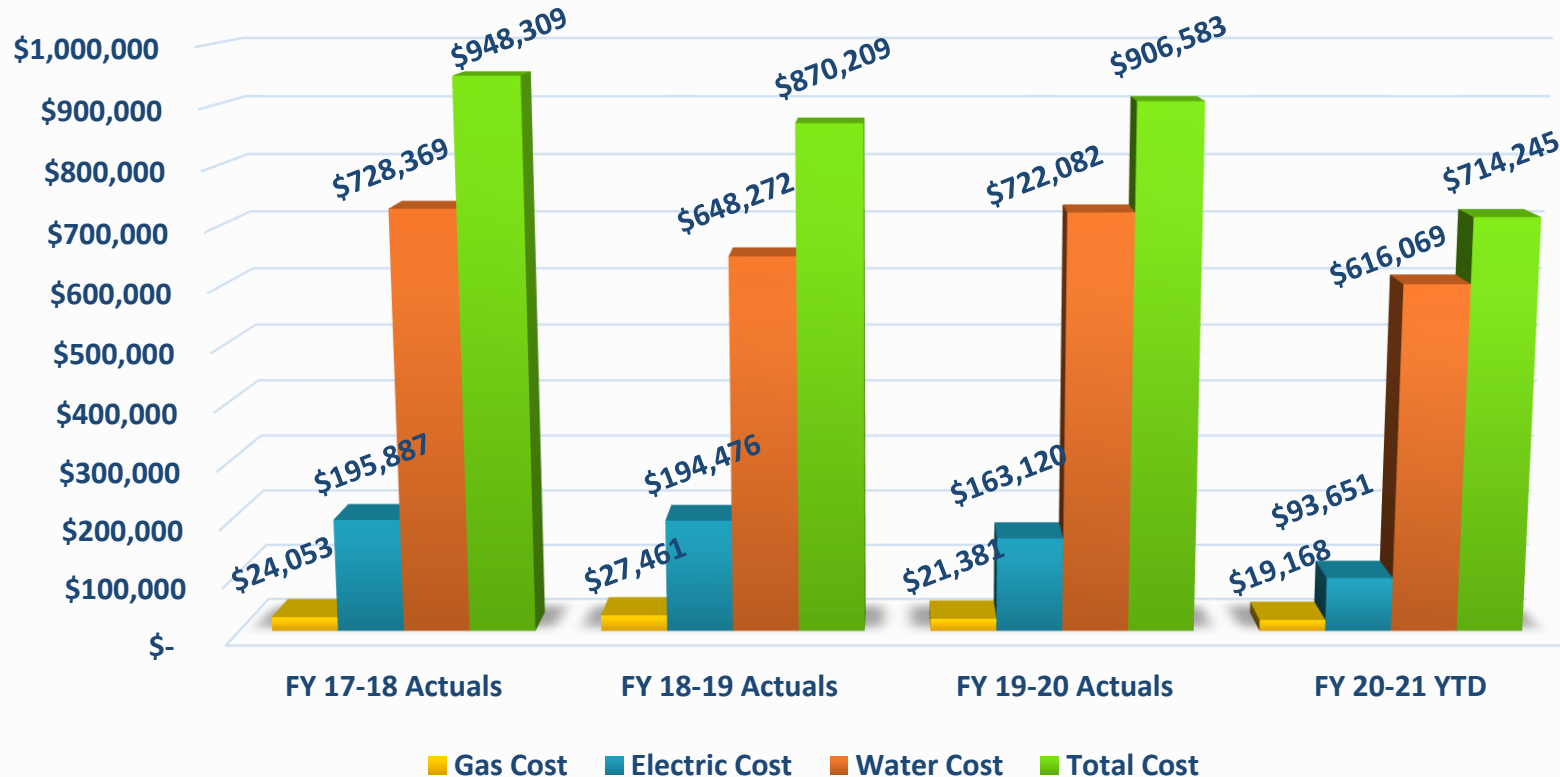
Park Services Department Challenges and Opportunities



- Utility Costs

- Gas Increase 2.3%
- Water Increase 4%
- Electricity Decrease 11.7%
- L.E.D. installations
- League's scheduling games without lights

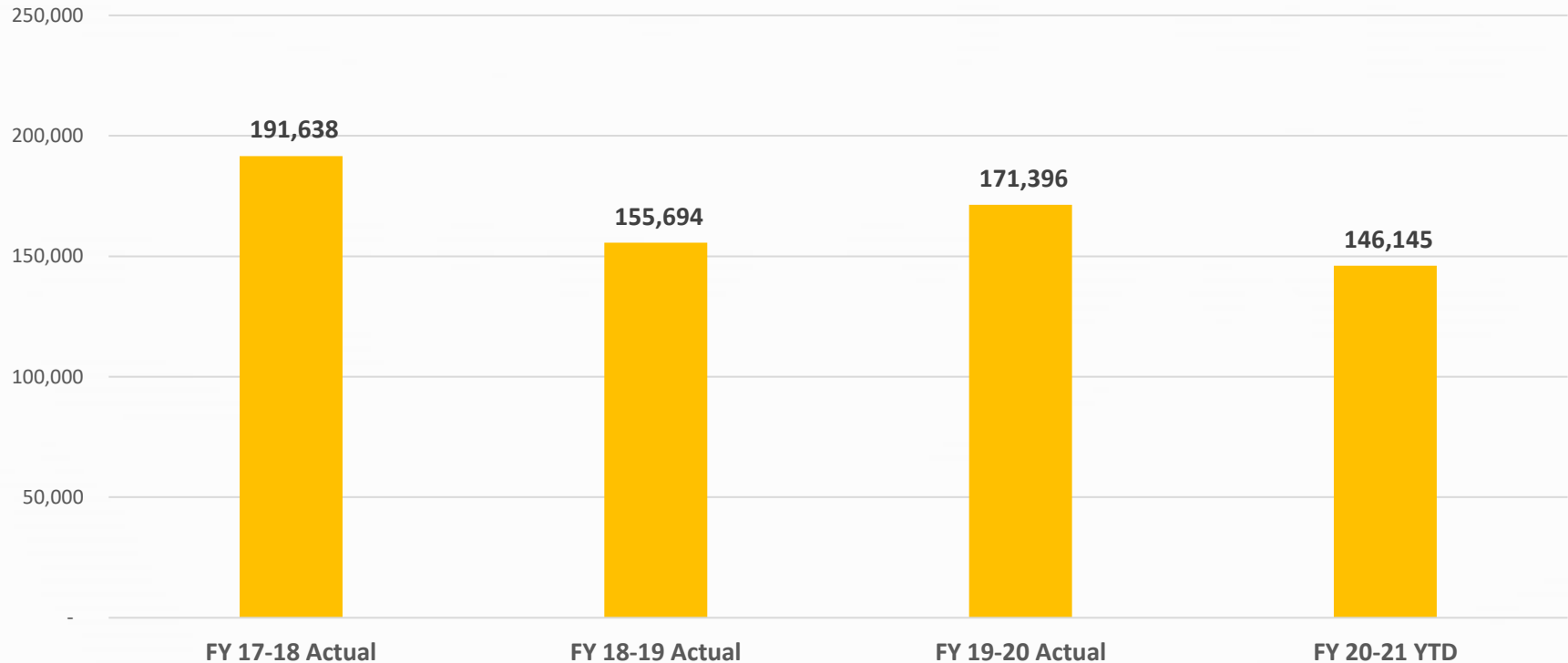
Park Services Department Utility Expense



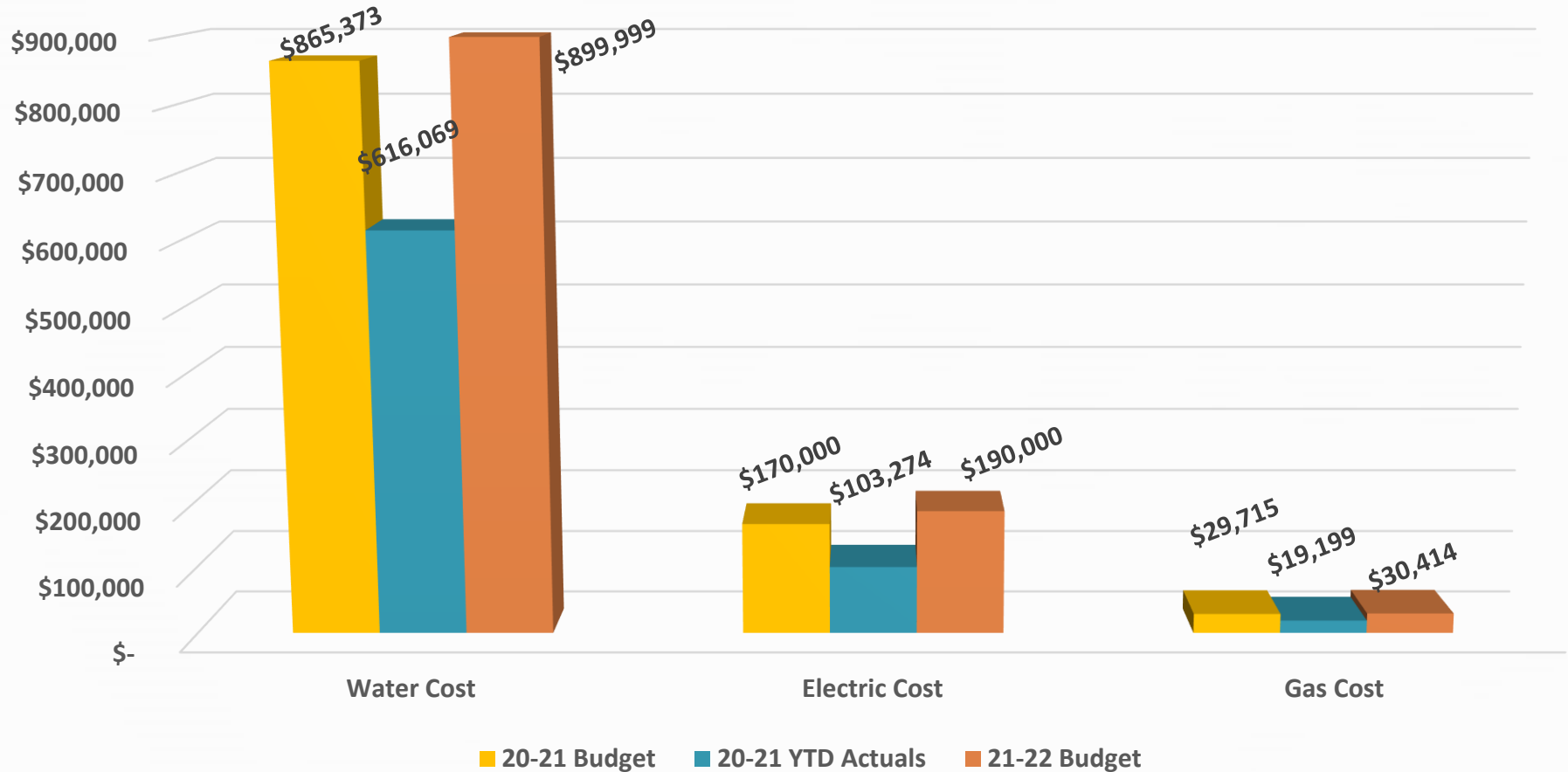
Water Consumption (HCF)



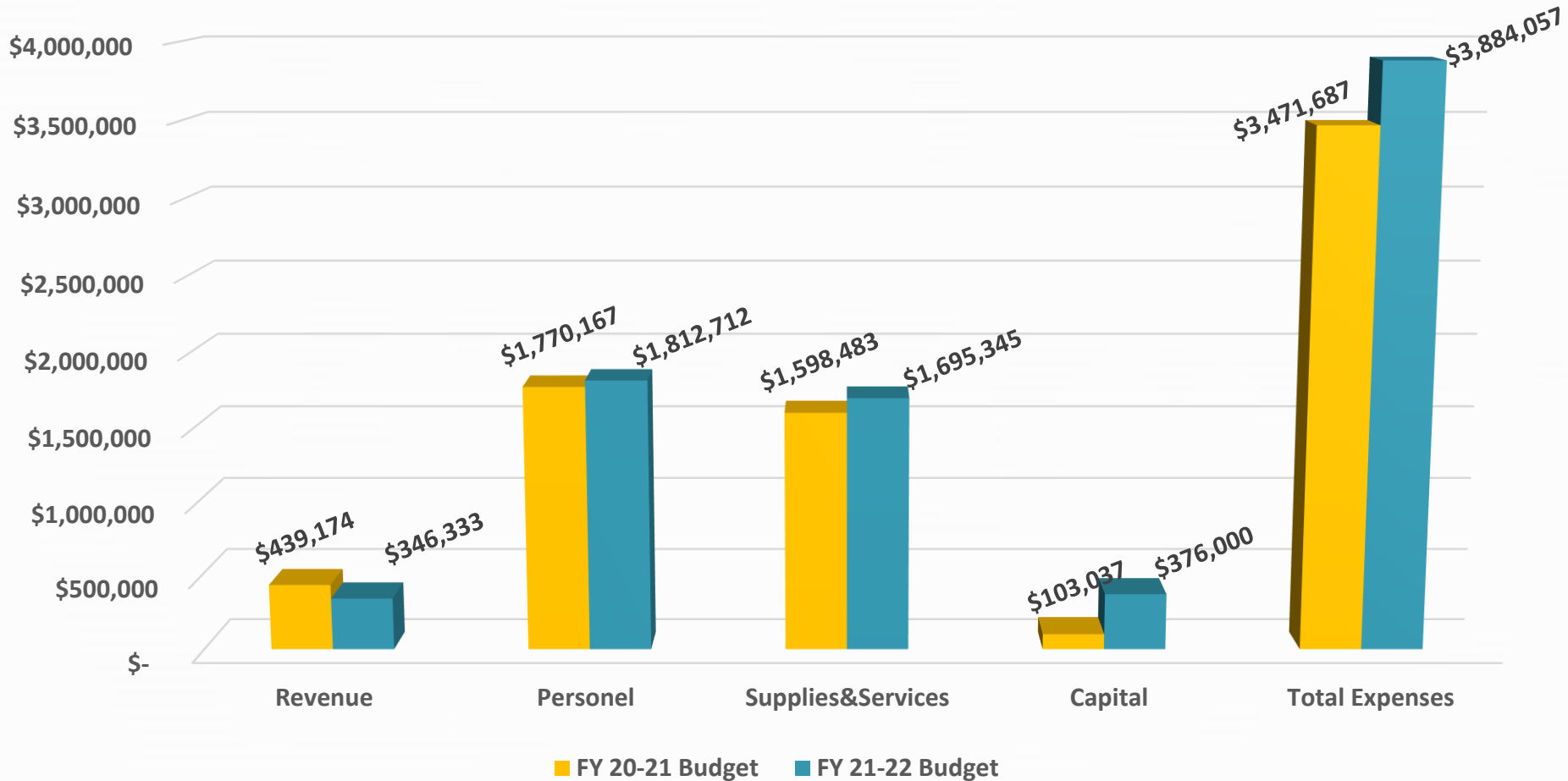
Water Consumption (HCF)



Park Services Department Utility Expense Comparison



Park Services Department Budget Comparison



Parks Services Department Major Revenue Changes



	Amount of Change
• Increase in Rentals	\$ 88,192
• Increase in Contributions	\$ 36,000
• Decrease in Hill Fire 2018	(\$219,884)

Overall Revenue Changes Decrease (\$92,841)

Parks Services Department Major Service and Supplies Changes



	Amount of Change
● Increase in Fuel	\$ 1,200
● Increase in Building Repair	\$ 5,000
● New Line-Item Turf Removal	\$ 20,000
● Increase in Rents & Leases	\$ 2,000

Parks Services Department Major Service and Supplies Changes



	Amount of Change
● Increase in Small Tools	\$ 1,000
● Increase in Uniform Allowance	\$ 4,610
● Increase in Conference & Seminars	\$ 1,750
● Increase in Conference Travel	\$ 3,974
 Overall Services and Supplies Changes Increase \$96,862	

Questions & Discussion



Pleasant Valley Recreation and Park District Proposed Fiscal Year 2021-2022 Capital Improvement Projects Budget

Bob Cerasuolo, Park Services Manager
Nick Marienthal, Park Supervisor
Brandon Lopez, Park Supervisor

Saturday, April 24, 2021

Capital Improvement Projects Overview



- Pleasant Valley Recreation & Park District first developed a Five-Year Capital Improvement Plan in 2009/2010 Fiscal Year
- Capital Improvement plan (CIP) assists the board, staff, and the community with identification of long-range plans for the District
- The Capital Improvement Plan has changed as priorities and needs have changed

Capital Improvement Projects Overview



- The District has completed over \$16,904,258 in projects
- Staff used the below system to identify “Current” Capital Needs:
 - Safety/Liability concerns
 - Preventative maintenance
 - Reduce Expense/Rental Equipment

Capital Improvement Projects Accomplishments



- Pitts Ranch Basketball Court
- Turf Grinder
- Two (2) HVAC Unit Administration Building
- Fleet Vehicle Truck (1) (ordered)
- Third (3rd) phase of painting Pleasant Valley Fields (In Progress)
- Marquee

Capital Improvement Project Accomplishments

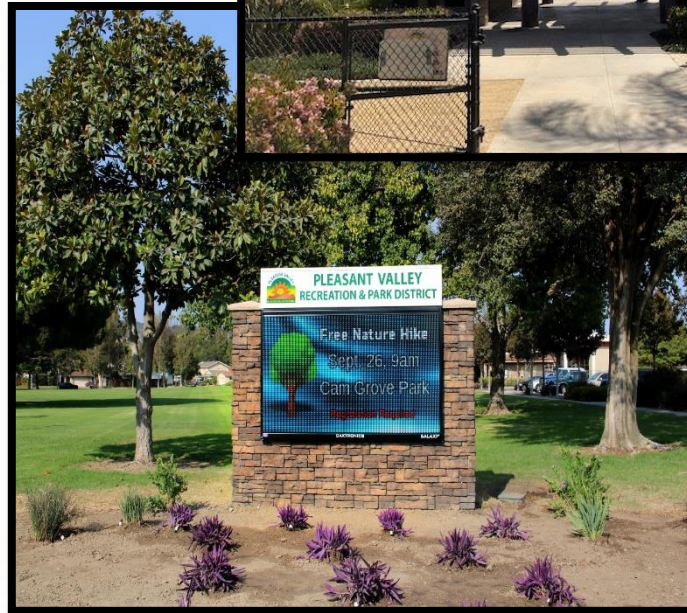
- Pitts Ranch Park
- HVAC Replacement
- Fleet Replacement
- Turf Grinder



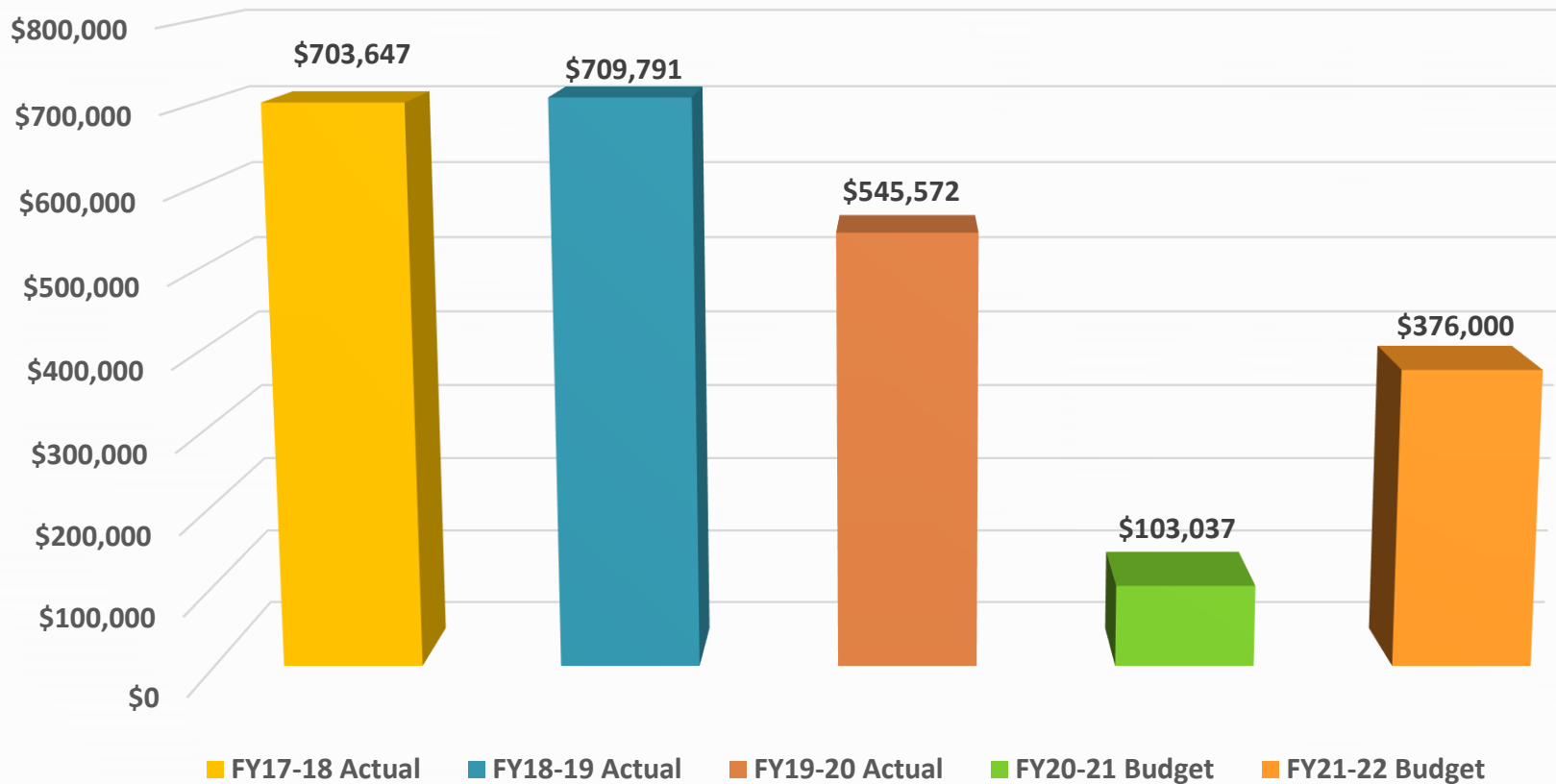
Capital Improvement Project Accomplishments



- Marquee
- PV Painting Phase 3



Capital Improvement Projects



Capital Improvement Projects Budgeted v. Actual Expenses



PROJECTS FY20-21	BUDGET	ACTUAL COST	DIFFERENCE
Pleasant Valley Fields Painting Phase #3:	\$15,000		
Turf Grinder:	\$15,000	\$14,366	(\$634.00)
Pitts Ranch Basketball Court:	\$ 8,000	\$ 7,950	(\$50.00)
HVAC Units Admin. Bldg.:	\$14,520	\$13,200	(\$1,320)
HVAC Unit Room 6:	\$11,965		
Fleet Vehicle Truck:	\$31,000		
Marquee:	\$50,000	\$45,446	(\$4,554)

Proposed FY21-22 Capital Improvement Projects



Project	Cost Estimates	Year Built	Funding
Mission Oaks Parking Lot Patch/Slurry with Type #2:	\$100,000	1996	Capital
Springville Lower Parking Lot Patch/Slurry with Type #2:	\$80,000	1997	Capital
Motor Fleet: Replace One (1) Vehicle:	\$35,000	2005	Capital
Conference room HVAC unit:	\$15,000	1987	Capital
Tennis Court L.E.D Lighting- Mission Oaks/Bob Kildee/Valle Lindo:	\$140,000	1996/1969/ 1978	Capital
Pool Vacuum:	\$6,000		Capital
TOTAL:	\$376,000		

Capital Improvement Projects



- Mission Oaks Parking Lot
- Pool Vacuum
- Springville Parking Lot



Capital Improvement Projects



- Fleet Replacement
- HVAC Replacement
- Tennis Court Lights





Questions & Discussion



Pleasant Valley Recreation and Park District Proposed Fiscal Year 2021-2022 Fund 30 - Quimby

Anthony Miller, Administrative Analyst
Brandon Lopez, Parks Supervisor
Saturday, April 24, 2021

Quimby Overview



- 1975 Quimby Act
 - Designed to ensure adequate open space acreage
 - Gave authority for passage of land dedication ordinances only to Cities and Counties.
 - Fees and/or land conveyed directly to local public agencies providing park and recreations services community-wide.
- Money can be used for improvements for:
 - Park Improvements, community centers, recreation facilities, trails, open space
 - Increases capacity

Quimby Qualifications



- (iii) The Board holds a public hearing before using the fees and makes a finding supported by substantial evidence that it is reasonably foreseeable that inhabitants of the subdivision for which the fee is imposed will use these new rehabbed facilities.
- (iv) The fees are used within a specified radius that complies with the city's Quimby ordinance and are consistent with the adopted General Plan and any applicable specific plan. “Specified radius” includes a planning area, zone of influence, or other geographic region designated by the city for Quimby Fees.

Quimby Summary



● Restricted Funding

Date Received	Amount	Developer	Amount Used	Amount Earmarked	Balance to Spend	Sunset Date
7/31/2014	\$ 615,709	AMLI	\$ 615,709		\$0	7/31/2019
1/31/2015	\$2,250,490	Comstock	\$1,629,091	\$2,250,490	\$ 621,399	1/31/2020
8/8/2016	\$2,649,209	Elacora Mission Oaks	\$ 268,479	\$1,100,000	\$2,380,730	8/8/2021
8/10/2016	\$ 474,353	KB Homes	\$ 230,160	\$ 629,500	\$ 244,193	8/10/2021
6/7/2018	\$ 21,612	Crestview	\$0		\$ 21,612	6/7/2023

Quimby Summary



● Restricted Funding

Date Received	Amount	Developer	Amount Used	Amount Earmarked	Balance to Spend	Sunset Date
3/7/2019	\$ 35,242	Habitat for Humanity	\$0	\$0	\$ 35,242	3/7/24
11/21/2019	\$1,264,500	Shea Homes	\$0	\$0	\$1,264,500	11/21/24
Total of Both Slides	\$7,311,114		\$2,743,437	\$4,700,589	\$4,567,677	

Quimby

Budget v. Actual Expenses



Prior Year Projects 2019-2020 Mid Year Budget Adjustment	Budget	Actual Cost	Difference
PV Injector Unit	\$60,000	\$50,789	\$9,211
Fiscal Year 2020-21 Projects		ACTUAL COST YTD	
Community Center Kitchen	\$250,000	\$16,032	In Progress
Arneill Ranch Park Renovation	\$1,100,000	\$78,592	In Progress

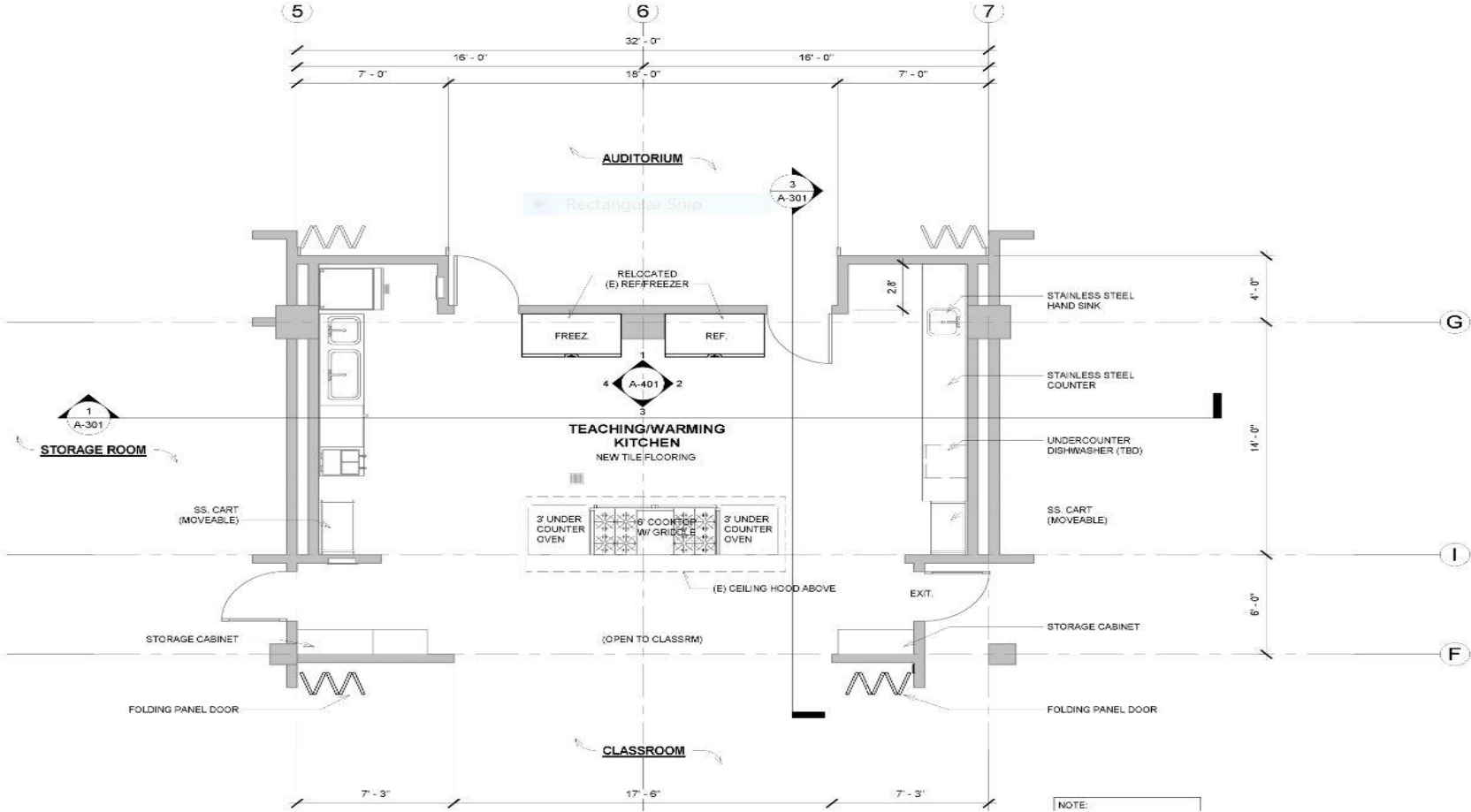
Quimby Projects

- PV Injector System
- Community Center Kitchen
- Arneill Ranch Park



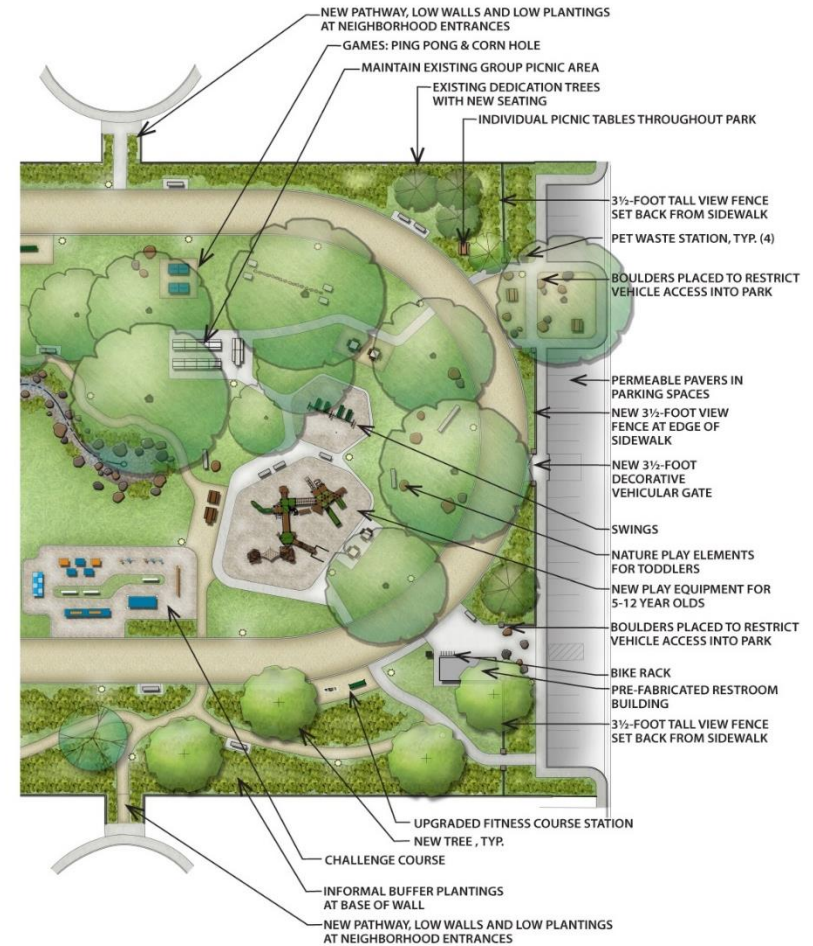
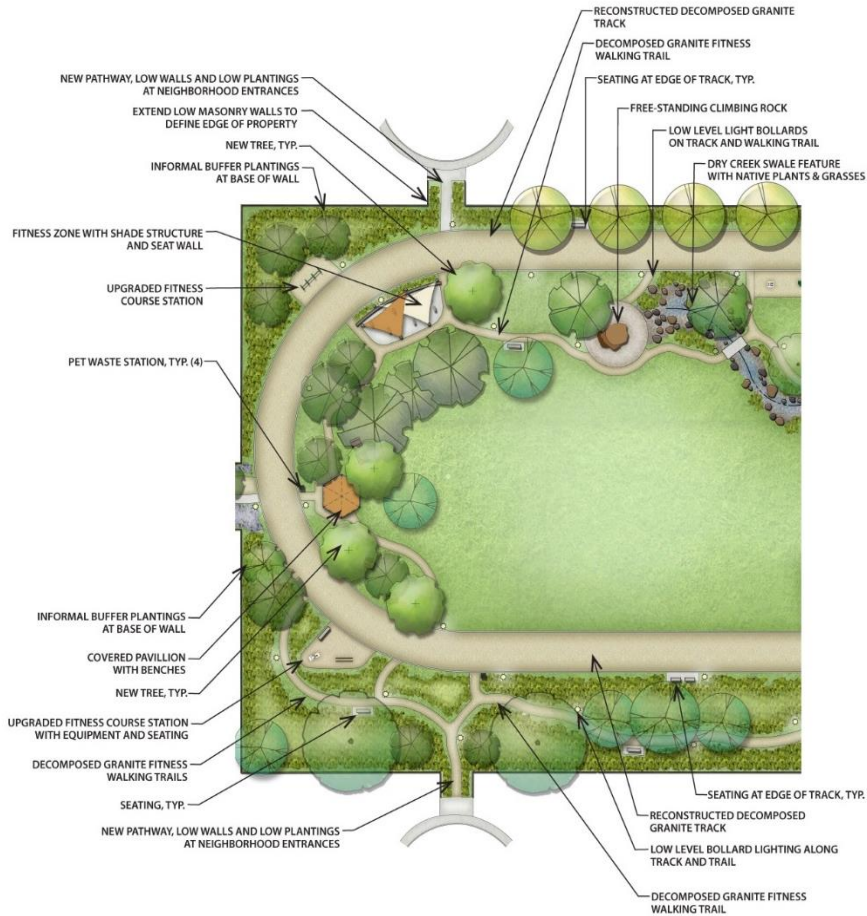
Quimby Projects

Community Center Kitchen Remodel



Approved Quimby Projects

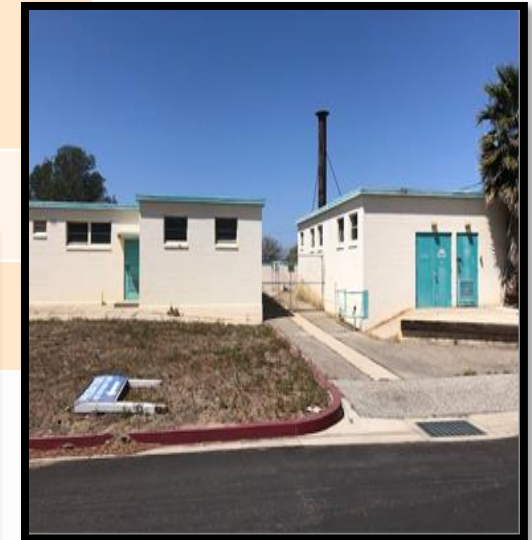
Arneill Ranch Park Phase 1



Quimby Proposed FY21-22 Projects



Project	Cost Estimates	Year Built	Funding
Freedom Pool / Pickleball Center	\$1,400,000	1949	Quimby
TOTAL	\$1,400,000		





Questions & Discussion



Pleasant Valley Recreation and Park District Proposed Fiscal Year 2021-2022 Fund 20 - Assessment District

Leonore Young, Administrative Services Manager
Nick Marienthal, Park Supervisor

Saturday, April 24, 2021

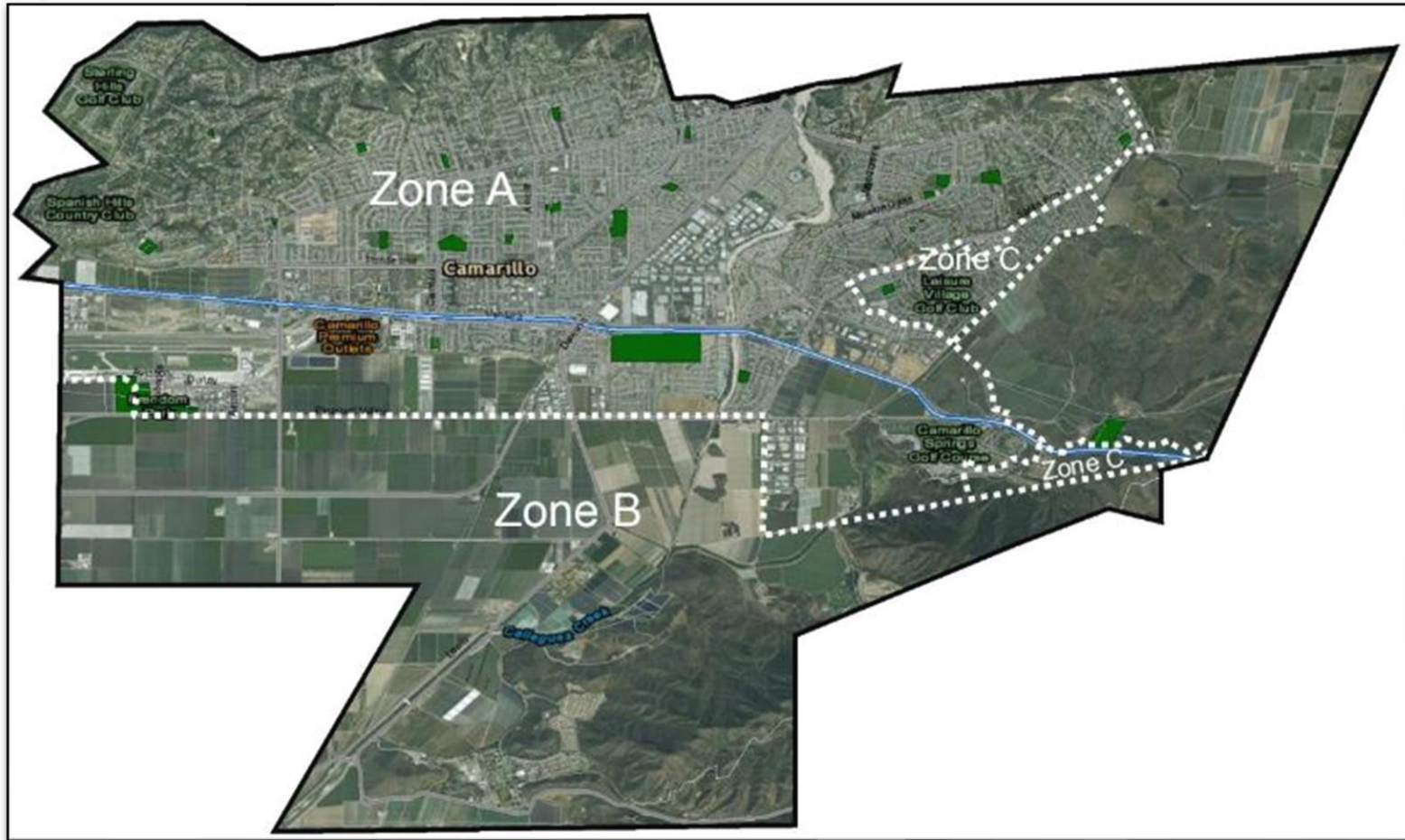
Assessment District Overview



- Formed in 2001 due to:
 - Limited revenues
 - Growing community and expanding park acreage
 - Future funding shortfall

- Created to:
 - Improve park maintenance
 - Fund future maintenance needs
 - Fund capital improvement projects

Assessment District Map



Assessment District



SUMMARY OF PARCELS AND ASSESSMENTS BY ZONE OF BENEFIT

	A	B	C	Total
Total	23,292	775	2,398	26,465
SFE Units (Unadjusted for Benefit Weighting)	27,114.40	494.24	1,816.89	29,425.53
Benefit Adjustment Factor	100%	25%	50%	
Assessment Rate per SFE	\$43.52	\$10.88	\$21.76	
Total Assessment	\$1,180,018.69	\$5,377.33	\$39,535.53	\$1,224,931.55

Zone A – all parcels w/in City of Camarillo or unincorporated areas such as the Heights or Spanish Hills

Zone B – four times further removed from District facilities

Zone C – Leisure Village and The Springs

Assessment District Overview



- Fund 20 was formed in Fiscal Year 2015-2016
- Assessment Rate Adjustment for Fiscal Year 2021-2022
 - 2.25% equating to \$.96 increase per benefit
 - Assessment Tax will be \$43.52 per benefit
 - Approx. 26,460+ Parcels
 - Single Family Home = 1 benefit
 - Condominium = .71 benefit
 - Multi-Family Residential = .65 benefit
 - Mobile Home = .51 benefit
 - Commercial = Parcel Acreage

Assessment District Tree Maintenance



Assessment District Tree Maintenance



- Tree inventory completed with the District inventory found to be **3,438** trees
- The District removed 37 trees, 20 at Charter Oaks Windrow, WCA removed another 8, District staff removed another 9
- Grid pruned 4 parks, Arneill, Laurelwood, Charter Oak and Foothill
- Planted 70 trees in various parks throughout the District

Assessment District Amenities



- 16 Tables with 5 being ADA compliant
- 8 Trash Receptacles for Various Parks
- 6 Benches (3 from donations)
- Replaced 1 Drinking Fountain



Tree Maintenance



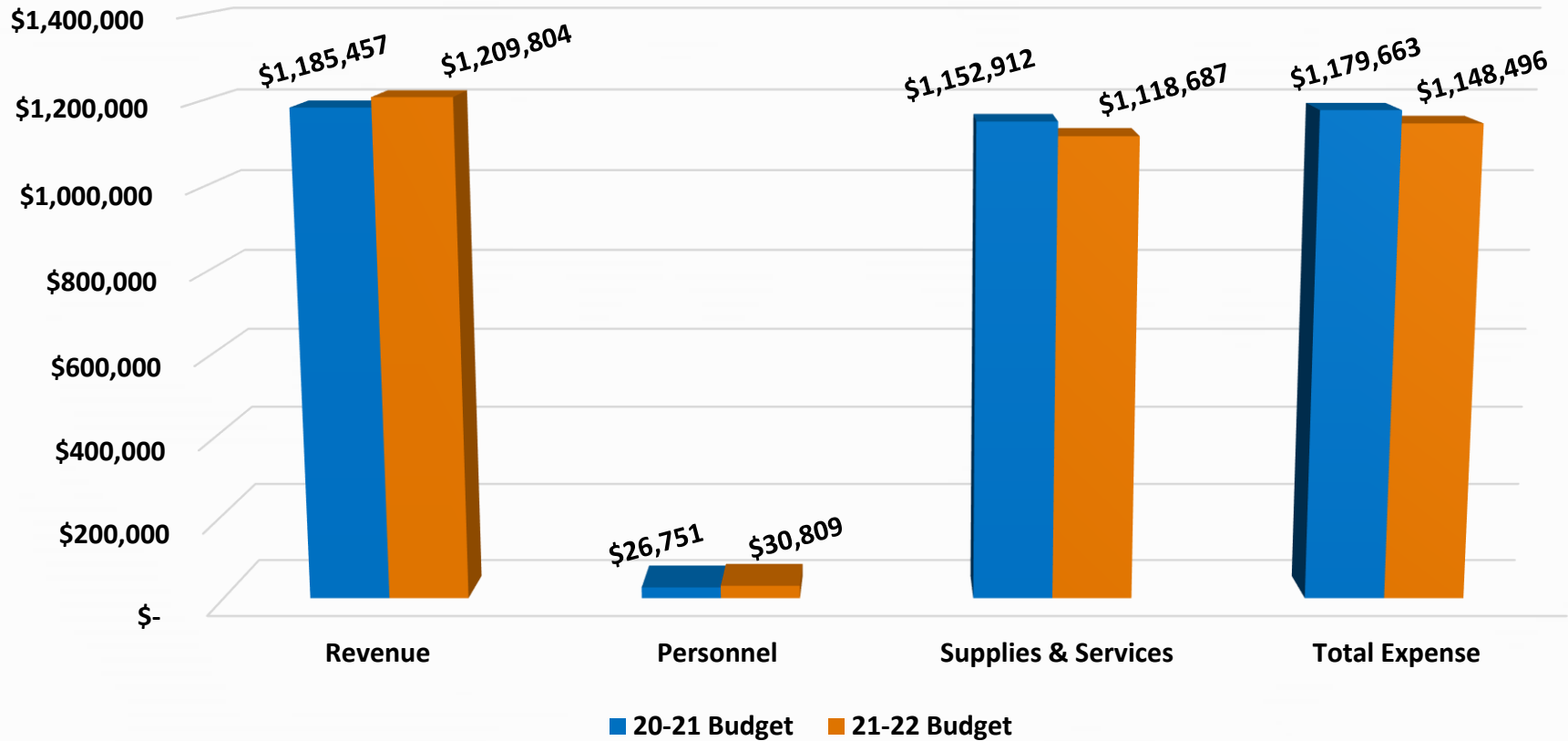
Fund	FY19-20 Actual	FY20-21 Budget COVID -19	FY20-21 YTD Actual COVID-19	FY21-22 Budget
General Fund Tree Service:	\$27,972	\$30,000	\$22,819	\$30,000
Assessment Fund Tree Service:	\$46,625	\$67,500	\$39,975	\$67,500
Total:	\$74,597	\$97,500	\$62,794	\$97,500

Assessment District Tree Maintenance



- Grid pruning for Fiscal Year 21-22: Heritage, Calleguas, Adolfo, Trailside and Birchview
- Continue to identify and work towards a grid pruning cycle of 4 to 6 years as currently the District is at an 8-year cycle
- Plant a minimum of 50 trees in various parks
- Continue to evaluate and address Charter Oak Windrow

Assessment District Budget Comparison



Assessment District



Assessment District	FY19-20 Actual	FY20-21 Budget COVID-19	FY20-21 YTD Actual COVID-19	FY21-22 Budget
Revenue:	\$1,153,184	\$1,185,457	\$1,174,265	\$1,209,804
Personnel:	\$31,569	\$26,751	\$22,283	\$30,809
Services and Supplies:	\$817,398	\$1,152,912	\$964,304	\$1,118,687
Total Expense:	\$848,967	\$1,179,663	\$986,587	\$1,149,496

Assessment District Major Revenue Changes



- Increase in Assessment Tax

Amount of
Change
\$24,609

Overall Increase Change Total \$24,347

Assessment District Major Personnel Changes



	Amount of Change
• Increase in Full Time Salaries	\$ 2,569
• Increase in Workers Comp	\$ 730
Overall Increase Change Total	\$4,058

Assessment District Major Services and Supplies Changes



	Amount of Change
• Increase in Grounds Maintenance	\$15,000
• Decrease in Contracted Landscape Services	(\$39,123)
• Decrease in Incidental Costs	(\$14,812)
Overall Decrease in Change Total	(\$34,225)



Questions & Discussion