

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
SENIOR CENTER at COMMUNITY CENTER PARK  
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
April 3, 2024**

**6:00 P.M.**

**REGULAR MEETING**

**NEXT RESOLUTION #760**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
- 5. PRESENTATIONS**
  - A. Volunteers of the Year**
- 6. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board’s subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
  - A. Minutes for Regular Board Meeting of March 6, 2024**  
Approval receives and files minutes.
  - B. Warrants, Accounts Payable & Payroll**  
District's disbursements dated on or before February 29, 2024.
  - C. Financial Reports**  
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for February 2024.
  - D. Consideration and Adoption of Resolution No. 759 Proclaiming April 2024 as Arbor Month**  
This proclamation acknowledges the District’s continued efforts in educating the public on the value of trees in the urban environment.
  - E. Consideration and Approval of Rejection of Bid Award and Re-advertisement of Request for Proposals for Consulting Services for the Comprehensive Parks and Recreation Master Plan**  
Staff is recommending the rejection of the sole bid received for the Comprehensive Parks and Recreation Master Plan due to the submitted bid cost and low bid amount. Approval for the readvertisement of a revised Request for Proposals.

**F. Consideration and Approval of the Renewal of Agreement with Amilia Technologies USA, Inc. for SmartRec Online Registration Software**

The current agreement with Amilia Technologies USA, Inc.'s SmartRec software is set to expire on June 30, 2024. Staff is recommending a three-year renewal of the current contract with a monthly cost increase of \$833.

Suggested Action: A MOTION to Approve and Authorize the General Manager to enter into a professional services agreement between the District and Amilia Technologies USA, Inc. for a three-year contract renewal beginning July 1, 2024.

**8. NEW ITEMS – DISCUSSION/ACTION**

**A. Consideration and Approval of Updated Turf Policy Revisions**

The Turf Policy was first approved in November 2022. After a full year of implementation, Staff is recommending revisions to six different areas of the policy.

Suggested Action: A MOTION to Consider and Approve the updated Sports Turf Policy revisions.

**B. Consideration and Approval of Design Option for the Community Center Auditorium Stage ADA Improvements**

Quimby Fee funding has been approved for multiple site improvements at the Community Center campus for increasing compliance with ADA accessibility standards. As requested, Staff is bringing pricing options for the ADA wheelchair lift in the Auditorium Stage.

Suggested Action: A MOTION to Consider and Recommend a design option for Staff to provide direction to the Lauterbach & Associates, Inc. team.

**C. Consideration and Approval of Bid Award for the Pool Deck Resurfacing at the Pleasant Valley Aquatic Center**

The 2023-2024 Capital Budget designates \$100,000 for the resurfacing of the pool deck at the Pleasant Valley Aquatic Center. To stay within this budget, Staff is recommending the use of a Sourcewell Cooperative Purchasing Agreement vendor, MDJ Management, LLC for the project.

Suggested Action: A MOTION to Consider and Approve the General Manager to enter into a cooperative purchasing agreement with MDJ Management, LLC., a Sourcewell contractor for the resurfacing of the pool deck for an amount not to exceed \$54,437.

**9. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:**

**A. Chair Malloy**

**B. Ventura County/California Special District Association**

**C. Santa Monica Mountains Conservancy**

**D. Standing Committees – Finance, Personnel**

**E. Foundation for Pleasant Valley Recreation and Parks**

**F. General Manager's Report**

**G. Board Members**

## 10. ADJOURNMENT

**Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard.** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.