

**Pleasant Valley Recreation and Park District
Minutes of the Liaison Committee
Thursday, May 18, 2017, 8:30 am**

1. CALL TO ORDER

The Liaison Committee was called to order at 8:31 by Director Magner.

Committee Members Present: Director Mishler and Director Magner

Staff Present: General Manager Mary Otten and Administrative Analyst Mitchell Cameron

City Representatives Present: Mayor Jan McDonald, City Manager Dave Norman, and Community Development Director Joe Vacca

2. APPROVAL OF AGENDA

Director Magner motioned to approve the agenda which was seconded by Director Mishler

3. PUBLIC COMMENTS

There were no public comments.

4. DISCUSSION- COOPERATIVE AGREEMENT BETWEEN THE PLEASANT VALLEY RECREATION AND PARK DISTRICT AND THE CITY OF CAMARILLO

The Committee, in conjunction with the City Representatives reviewed the Draft version of the cooperative agreement and recommended that the agreement be brought before the Districts Board and City Council for review.

5. DISCUSSION – SENIOR AND COMMUNITY RECREATION FACILITY NEEDS STUDY

The Committee, in conjunction with the City Representatives reviewed the Draft version of the Needs Study RFP and recommended modifications to the introduction, additions to the evaluation criteria and some minor grammatical changes. The Committee recommended that the RFP be brought before the Districts Board and City Council for review after the modifications have made.

6. DISCUSSION – FUTURE MEETING DATES

The Committee discussed additional meeting dates in August if the RFP and Cooperative Agreement are approved by City Council and The Districts Board.

7. ORAL COMMUNICATIONS

No Oral Communications

8. ADJOURNMENT

Director Magner adjourned the meeting at 9:14

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