

**PLEASANT VALLEY RECREATION & PARK DISTRICT
ADMINISTRATION OFFICE – ROOM #7
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
August 10, 2017**

5:00 P.M.

SPECIAL MEETING

NEXT RESOLUTION #579

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ADOPTION OF AGENDA

5. OPEN COMMUNICATIONS/PUBLIC FORUM

In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. Pursuant to Government Code Section 54956, no business other than what is set forth in this special meeting agenda may be considered by the Board. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card and wait until it comes up. Speakers will be allowed three minutes to address the Board.

6. NEW ITEMS-DISCUSSION/ACTION

A. Approval of the Bid Specifications for the Administration Office and Rooms 6-7 Roofs

Approval allows staff to solicit RFP's for the repair of the listed roofs at the Community Center.

Suggested Actions: A MOTION to Approve the bid specifications for the Administration Office and Rooms 6-7 roof repair project and direct staff to solicit proposals for the approved bid specifications.

B. Consideration and Approval of Bid Award for the Auditorium Ducting Repairs

The HVAC vents in the ceiling of the Community Center Auditorium are leaking and in need of repair. Approval awards the contract to Commercial Cool Systems.

Suggested Actions: A MOTION to Approve and authorize the General Manager to enter into an agreement with Commercial Cool Roof Systems to repair the ducting located at the Community Center Auditorium.

C. Approval of the Bid Specifications for Mission Oaks Park Building Roof Repair

Repair of the Mission Oaks Park Concession building roof is needed due to damaged roof tiles.

Suggested Actions: A MOTION to Approve the bid specifications for the roof repair needed at Mission Oaks Park Concessions building and direct staff to solicit proposals.

D. Approval of Bid with Great Western Recreation/Game Time for Repair of Rubberized Surfacing at Bob Kildee Park Playground

Approval will award the contract with Great Western Recreation/Game Time to repair the unitary rubberized playground safety surfacing top-coat at Bob Kildee Park playground.

Suggested Actions: A MOTION to Approve and authorize the General Manager to enter into the contract with Great Western Recreation/Game Time to patch and repair the unitary rubberized surfacing and apply a re-binder top-coat at Bob Kildee Park playground.

E. Approval of Bid with Pioneer Golf Inc. to Install Synthetic Turf within Enclosed Dog Park at Camarillo Grove Park

Synthetic turf is needed in the enclosed dog park area at Camarillo Grove Park due to its location and the difficulty in maintaining sod at the site.

Suggested Actions: A MOTION to Approve bid with Pioneer Golf Inc. to install 2,200 square feet of synthetic turf within the enclosed dog park at Camarillo Grove Park.

F. Administration Office Redesign Update

Phase 1 of the redesign of the Administration Office has been completed.

Suggested Actions: No action needed.

7. ORAL COMMUNICATIONS

Informal items from Board Members or staff not requiring action.

8. ADJOURNMENT

Note: Written materials related to this agenda are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours one business day preceding the scheduled Special Board Meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.