

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
February 1, 2017**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #570

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights
 - B. AYSO
 - C. Roadrunners RC Auto Racing Club
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Meeting of January 4, 2017 and Special Meeting of January 12, 2017**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before January 25, 2017.
 - C. Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for December 31, 2016.

D. Consideration and Adopt Resolution No. 569 Directing SCI to Prepare the FY 2017-2018 Engineer's Report for the Assessment District

Adopting the resolution will allow SCI to begin the process of developing an Engineer's Report for the Assessment District.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval of Mid-Year Budget Revisions

Discussion regarding mid-year budget revisions.

Suggested Actions: A MOTION to Approve the mid-year budget revisions to the FY 2016–2017 Budget.

B. Consideration and Approval of District Wide Fee Schedule for FY 2017-2018

The FY 2017-2018 Fee Schedule is being presented for its annual review and discussion.

Suggested Actions: A MOTION to Approve the proposed FY 2017-2018 Fee Schedule.

C. Approval of Request for Proposals (RFP) for Tree Trimming and Maintenance Services and Authorization for Staff to Solicit Proposals for Tree Trimming and Maintenance Services

Approval of RFP and bid specifications allows District staff to solicit proposals for tree trimming and landscape maintenance services.

Suggested Actions: A MOTION to Approve the bid specifications for landscape maintenance services.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Dixon
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Personnel and Finance
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.