

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 2, 2017**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #580

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights/Holiday Events
 - B. CPBA
 - C. Wii Bowling Tournament Recognition
 - D. CYBA
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Special Meeting of October 4, 2017 and Regular Meeting of October 4, 2017**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before October 24, 2017.
 - C. Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for September 30, 2017.

D. Ordinance No. 8, Governing the Use of Parks, Recreation Areas and Facilities

Approval constitutes adoption of Ordinance No. 8, reading of the title, and waiver of reading of the Ordinance.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval of Bid Award for the Parks Maintenance Yard Driveway

Of the six companies that were solicited for bids, three submitted bids with the low bidder being Toro Enterprises in the amount of \$44,420.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into an agreement with Toro Enterprises to replace the asphalt driveway with a concrete driveway in the amount of \$44,420.

B. Consideration and Approval of Bid Award for the Mission Oaks Park Concessions Building Roof

Of the six companies that were solicited for bids, four submitted bids with the low bidder being Falcon Roofing in the amount of \$17,886.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into a contract with Falcon Roofing to replace the roof at the Mission Oaks Concessions Building in the amount of \$17,886.

C. Consideration and Approval of Auditorium Patio Remodel

Staff has provided options for the repair of the patio adjacent to the auditorium.

Suggested Action: A MOTION to Approve and authorize the General Manager to direct staff to move forward with this project with a budget amount not to exceed \$12,000.

D. Senior and Community Recreation Facility Needs Study Update

Information is provided regarding the status of the study to date.

Suggested Action: None.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Dixon
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Personnel, Finance and Liaison
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (*i.e.* a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.