

**PLEASANT VALLEY RECREATION & PARK DISTRICT
1605 E. BURNLEY ST., CAMARILLO, CA
ADMINISTRATION OFFICE – ROOM #6**

**BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
July 17, 2024**

6:00 P.M.

SPECIAL MEETING

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ADOPTION OF AGENDA

5. OPEN COMMUNICATIONS/PUBLIC FORUM

In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. Pursuant to Government Code Section 54956, no business other than what is set forth in this special meeting agenda may be considered by the Board. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card and wait until it comes up. Speakers will be allowed three minutes to address the Board.

6. NEW ITEMS

A. Consideration and Approval of Construction Bid Award for Concrete and Landscape Work at Lokker Park Playground and Drawdown of Capital Funds

The Board approved a request for proposals in May 2024 for site work on the Lokker Park Playground project. Staff seeks to award a contract for the solicited work.

Suggested Action: A MOTION to approve the following action items:

1. Approve the bid from Lee Construction for concrete and landscape work in the amount of \$141,061.50 and authorize the General Manager to execute the contract with Lee Construction to commence the project.
2. Approve a drawdown from capital reserves in the amount of \$156,061.50, for the contract and District costs.

B. Consideration and Approval for Sole Source Procurement for Variable Frequency Drive (VFD) Replacement at Pleasant Valley Fields Sports Complex Irrigation Pump Stations

The variable frequency drives in the four irrigation pumps at Pleasant Valley Fields have reached the end of their useful life and require replacement.

Suggested Action: A MOTION to approve the sole source procurement and installation of four variable frequency drives for the four irrigation pump stations at Pleasant Valley Fields Sports Complex by SiteOne Landscape Supply, LLC for a total amount not to exceed \$48,023.89, and authorize the General Manager to execute the contract.

C. Consideration and Approval of Construction Bids for Restroom Renovations of the Auditorium Stage Dressing Rooms and the Senior Center at the Community Center

Bids were solicited for construction services for the renovation of the restrooms in the Auditorium Stage Dressing Rooms and the Senior Center.

Suggested Action: A MOTION to approve and authorize the General Manager to enter into a Professional Services Agreement with SBS Corporation, for an amount not-to-exceed \$456,550 for the restroom renovations in the Auditorium Stage Dressing Rooms and the Senior Center.

7. ADJOURNMENT

The next Regular Board Meeting is September 4, 2024, at 6:00 p.m.

Note: Written materials related to this agenda are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours two business days preceding the scheduled Special Board Meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.