

**PLEASANT VALLEY RECREATION & PARK DISTRICT
SENIOR CENTER at COMMUNITY CENTER PARK
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
September 4, 2024**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #779

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PRESENTATIONS

A. 2024 CARPD AWARDS OF DISTINCTION by Doug Nickles

B. End of Summer District Highlights

C. Foundation for Pleasant Valley Parks Updates

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of July 3, 2024, and Special Board Meeting of July 17, 2024

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before June 30 and July 31, 2024.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for June and July 2024.

D. Consideration and Review of the District's Conflict of Interest Code

Every even year, the District is required to review the Conflict of Interest Code and make changes if necessary.

E. Consideration and Approval of Park Impact Fee FY 2024 Annual Report

Park impact fees provide up front financing for the expansion of public facilities needed to serve a new development.

F. Consideration and Approval to Issue a Request for Proposals (RFP) for Landscape Maintenance Services Covering All District Parks Except for Freedom Park, Las Posas Equestrian Park and Pleasant Valley Fields

Staff is seeking authorization to issue a Request for Proposals for landscape maintenance services for 25 of 28 District-owned parks for a contract term of sixty-four months as the current contract will expire in February 2025.

8. PUBLIC HEARING

A. Consideration and Approval of Resolution No. 778 Finding that it is Reasonably Foreseeable that Inhabitants of the Shea Homes Development of the Subdivision at Tract 5976 Located on APN 163-0-017-275 & -185 in Camarillo, CA 93010, will be Served by Improvements at Freedom Park and Improvements to the District Community Center Campus

Staff is recommending the Board pass Resolution No. 778 recognizing residents of the Shea Homes Development will be served by improvements to Freedom Park and the Community Center Campus.

Suggested Action: A MOTION to adopt Resolution No. 778, finding that it is reasonably foreseeable inhabitants of the Shea Homes Development of the Subdivision at Tract 5976 located on APN 163-0-017-275 & -185 in Camarillo, CA 93010, will be served by improvements at Freedom Park and improvements to the District Community Center Campus.

9. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval to Authorize the Board Chair to Sign a Memorandum of Understanding – Healthy Camarillo Between the Pleasant Valley Recreation and Park District, City of Camarillo, and Camarillo Health Care District

The District is invited to be a core stakeholder in a new community-wide initiative, “Healthy Camarillo” alongside partners, City of Camarillo and Camarillo Health Care District.

Suggested Action: A MOTION to authorize the Board Chair to sign the Memorandum of Understanding – Healthy Camarillo between the Pleasant Valley Recreation and Park District, City of Camarillo, and Camarillo Health Care District.

10. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Malloy**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees – Finance, Policy**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager’s Report**
- G. Board Members**

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.