



# BAND APPLICATION

## 2025 Summer Concert Series

June 28, July 12, July 26, August 9, 7:00 PM to 9:00 PM  
Constitution Park, 601 Carmen Drive, Camarillo, CA 93010



### Applicant Information

Band Name:		
Contact Name:		
Mailing Address:		
City:	State:	Zip:
Contact Email:	Phone:	
Alternate Contact:	Alt. Phone:	

### Required Information

#### BAND INFORMATION

**Applications must be received by **December 20** to be considered.**

2025 Concert dates are scheduled for **June 28, July 12, July 26, August 9**

Music Genre of Band:	
Number of Band Members:	Band Performance Fee:
Band Website:	Soundcloud Link:
YouTube Link:	Spotify Link:

#### ADDITIONAL REQUIRED DOCUMENTS

*Please include the following required documents with your application submission.*

<input type="checkbox"/> Technology Rider	<input type="checkbox"/> Food Rider	<input type="checkbox"/> Performance Schedule from March through August
<input type="checkbox"/> Band Biography	<input type="checkbox"/> Band Setup Requirements (if additional to Tech Rider)	

#### ADDITIONAL QUESTIONS

Load-in Time:		
Desired Performance Dates:	1 <sup>st</sup> Choice _____	2 <sup>nd</sup> Choice _____
	3 <sup>rd</sup> Choice _____	4 <sup>th</sup> Choice _____

### Application Submission

*Submit all required information including fully completed application.*

<input type="checkbox"/> <b>Deliver/Mail to:</b>	C/O Summer Concert Series Band Application Pleasant Valley Recreation & Park District, 1605 E. Burnley St., Camarillo, CA 93010
<input type="checkbox"/> <b>Email:</b>	Special Events at <a href="mailto:specialevents@pvrpd.org">specialevents@pvrpd.org</a> , 805-482-1996 x116

#### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_ Office Notes: \_\_\_\_\_  Application Confirmation

## Participation Requirements

To participate in this event, you must adhere to the following:

- (1) Submit a completed Band Application with all relevant documents to the Pleasant Valley Recreation and Park District by **December 20**.
- (2) Completion of the Band Application does not guarantee participation. Selection of Headliner and opening acts will be selected at the discretion of the District.
- (3) Participants should remember this is an outdoor event and may be subject to inclement weather. The District will close the event only under extreme weather conditions. The band should be aware that the District will not accept any responsibility for goods damaged due to inclement weather.
- (4) Bands must advertise that they will be attending our event on their social media and/or website.
- (5) Selected bands will be required to sign an Event Services Agreement outlining performance expectations and hold harmless.
- (6) Selected bands will be required to provide evidence of insurance coverage documents to include General Liability, Auto Liability, Additional Insured Endorsements, and any additional Endorsements required by the District and The City of Camarillo's minimum limits. *Review Insurance Requirements Provided.*

**I UNDERSTAND AND ACCEPT THE PARTICIPATION REQUIREMENTS. I UNDERSTAND AND ACCEPT THAT VIOLATION OF ANY OF THE ABOVE GUIDELINES MAY RESULT IN PROHIBITION FROM APPLYING FOR FUTURE DISTRICT EVENTS.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date

## Vendor Agreement, Waiver, and Release

I understand that the vendor fee is non-refundable except due to event cancellation. I have carefully read the description of the activity/event for which I/we are registering.

In consideration for being permitted by the District to participate in the above-referenced activity, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge in advance the District (including its officers, employees, volunteers, and agents) from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of active or passive negligence or carelessness on the part of the persons or entities mentioned above.

It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs, administrators, executors, and assigns and that I shall indemnify and hold the District (including its officers, employees, volunteers, and agents) free and harmless from any loss, liability, damage, cost, or expense which may arise out of or connected in any way with my participation in said activity.

Additionally, I fully understand that my participation in the above-referenced activity exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

**PHOTOGRAPHIC RELEASE:** I understand that photographs may be taken during this activity and hereby grant the District permission to use any such photo(s) for advertising or in promotional materials.

**I HAVE CAREFULLY READ THE AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE PLEASANT VALLEY RECREATION & PARK DISTRICT, ITS OFFICERS, EMPLOYEES, AND AGENTS AND I SIGN IT OF MY OWN FREE WILL.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date



## Pleasant Valley Recreation & Park District Liability Insurance Requirements Special Events | Short-Term Rentals | Facility Use

Pleasant Valley Recreation and Park District (PVRPD) requires evidence of insurance coverage documents, for the duration of any agreement term, a minimum of thirty (30) days prior to an agreement effective date or event, if specified.

1. **Certificate of Insurance (COI)** – Coverage shall be primary and non-contributory and at least as broad as and include or state the following:
  - **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than **\$2,000,000** per occurrence, **\$4,000,000** aggregate. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
  - **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
  - **Workers’ Compensation:** as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. Waiver of Subrogation Endorsement required.
  - **Liquor Liability:** *When applicable* - If Renter will be supplying alcoholic beverages, the CGL insurance shall include host liquor liability coverage. If Renter is using a caterer or other vendor to supply alcohol that vendor must have liquor liability coverage. If Renter intends to sell alcohol either the Renter or vendor providing the alcohol for sale must have a valid liquor sales license and liquor liability insurance covering the sale of alcohol.
  - **Sexual Abuse and Molestation (SAM):** *When applicable* - If the CGL policy is not endorsed to include affirmative coverage for sexual abuse or molestation and the work will include contact with minors, Contractor shall obtain and maintain a SAM policy covering with a limit no less than **\$1,000,000** per occurrence or claim.
  - **Insured:** Must match entity named within the agreement.
  - **Insurer’s Affording Coverage:** Must have an assigned policyholders’ Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best’s Key Rating Guide, unless otherwise approved by the District.
  - **Policy Effective/Expiration Date:** Must cover dates of service or event.
  - **Description of Operations:** Must read "Pleasant Valley Recreation and Park District, its elected and appointed officials, agents, volunteers, and employees are listed as an Additional Insured." Include address, date, and name/type of event or description of project.
  - **Certificate Holder:** Must read "Pleasant Valley Recreation and Park District 1605 Burnley Street, Camarillo, CA 93010" (*No abbreviations accepted*)
2. **Additional Insured Endorsement (AIE)** – Must include or state the following:
  - **Policy Number:** Must match policy numbers on COI.
  - **Additional Insured: Designated Person or Organization:** Must state “This endorsement changes the policy.”
  - **Schedule: Name Of Additional Insured Person(s) or Organization(s):** Must read ““Pleasant Valley Recreation and Park District, its elected and appointed officials, agents, volunteers, and employees.”
3. **Primary and Noncontributory Endorsement** – Must be included.
4. **Waiver of Subrogation Endorsement** – Must be included.
5. **Notice of Cancellation** – A cancellation clause shall state the following: “Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail 30 days written notice to the certificate holder named.”

PVRPD reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. Coverage limits listed above are to be considered minimum coverage, PVRPD reserves the right to require higher limits and additional coverages at its discretion. If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, PVRPD requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to PVRPD.

**EXHIBIT "A"**  
**CITY OF CAMARILLO INSURANCE REQUIREMENTS**

**1. Required Insurance.** Before commencing any services, Contractor must procure and maintain in full force and effect during the term of this Agreement the following types of insurance with at least the minimum coverage listed and subject to the applicable additional requirements set forth below:

Type of Insurance	Limits (combined single)
Commercial General Liability	\$2,000,000 / \$4,000,000 Aggregate
Business Automobile Liability	\$2,000,000
Workers' Compensation	Statutory Requirements

**2. Insurance Rating.** All insurance required to be maintained by Contractor must be issued by companies licensed by or admitted to conduct insurance business in the State of California by the California Department of Insurance and must have a rating of A- or better and Financial Size Category Class VII or better by the latest edition of A.M. Best's Key Rating Guide, unless otherwise approved by City's legal counsel.

**3. Commercial General Liability Insurance.** The commercial general liability insurance must meet or exceed the requirements of Insurance Services Office (ISO) form CG 00 01, and must be provided on a per occurrence basis for bodily injury, personal injury, and property damage. The policy must include liability that a) arises out of the ownership, maintenance, or use of real property; b) arises out of operations away from the business premises by employees or agents of the insured; c) includes contractual liability that has not been amended; d) arises out of the products manufactured, distributed, or sold; and e) arises out of operations that have been completed away from the premises. The insurance must be on an "occurrence" not a "claims made" basis. Defense costs must be paid in addition to limits. There must be no cross-liability exclusion for claims or suits by one insured against another. The insurance must include a waiver of subrogation applicable to the insurance or self-insurance, a primary and non-contributory endorsement, and an additional insured endorsement, all in favor of the City, its officers, employees and agents, and volunteers. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

**4. Business Automobile Insurance.** The business automobile insurance coverage must be at least as broad as ISO Business Auto Coverage form CA 00 01, covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with the services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount stated above per combined single limit for each accident. The insurance must include a waiver of subrogation applicable to the insurance or self-insurance, a primary and non-contributory endorsement, and an additional insured endorsement, all in favor of the City, its officers, employees, agents, and volunteers.

**5. Workers' Compensation.** If Contractor has any employees, Contractor must maintain Workers' Compensation Insurance (statutory limits) and Employer's Liability Insurance (with limits of at least \$1,000,000). The insurance must include a waiver of subrogation endorsement in favor of City, its officers, employees, agents, and volunteers.

**6. Umbrella or Excess Liability Insurance.** If an excess or umbrella liability policy is used to meet minimum limit requirements, the insurance must provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella or excess liability policy must include a "drop-down provision" requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason. Coverage must be provided on a "pay-on behalf" basis, with defense costs payable in addition to policy limits. There may be no cross liability exclusion precluding coverage for claims or suits by one insured against another. If Contractor obtains and maintains an excess liability policy, such policy must be excess over commercial general liability, automobile liability, and employer's liability policies. Such policy or policies must include working that the excess liability policy follows the terms and conditions of the underlying policies. Coverage must be applicable to all insureds under the primary policies. The insurance must include a waiver of subrogation applicable to the insurance or self-insurance, a primary and non-contributory endorsement, and an additional insured endorsement, all in favor of the City, its officers,

employees and agents, and volunteers. The scope of coverage provided is subject to approval of City following receipt of the required proof of insurance.

**7. Deductibles and Self-Insured Retention.** Any deductibles or self-insured retentions applicable to the insurance policies required under this Agreement must be declared to and approved by City. In no event may any required insurance policy have a deductible, self insured retention or other similar policy provision in excess of \$50,000 without prior written approval by City in its sole discretion. At the option of City, either the insurer will reduce or eliminate such deductibles or self-insured retentions with respect to the City's additional insureds or Contractor will procure a bond guaranteeing payment of any losses, damages, expenses, costs or settlements up to the amount of such deductibles or self-insured retentions.

**8. Certificates of Insurance and Endorsements; Notice of Termination or Changes to Policies.** Prior to commencing any services under this Agreement, Contractor must file with the City certificates of insurance and endorsements evidencing the existence of all insurance required by this Agreement, along with such other evidence of insurance or certified copies of policies as may reasonably be required by City. These certificates of insurance and endorsements must be in a form approved by the City's legal counsel. Contractor must maintain current certificates and endorsements on file with City during the term of this Agreement reflecting the existence of all required insurance. Each of the certificates must expressly provide that no material change in the policy, or termination or cancellation of the required coverage, will be effective except upon 30 days' prior written notice to City (except for nonpayment for which a 10-day notice is required). The delivery to City of any certificates of insurance or endorsements that do not comply with the requirements of this Agreement will not waive the City's right to require compliance. In the event that Contractor's policies are materially changed, Contractor must provide the City with at least 30 days' prior written notice of the applicable changes. City reserves the right to require complete, certified copies of all required insurance policies at any time.

**9. Failure to Maintain Required Insurance.** If Contractor, for any reason, fails to have in place at all times during the term of this Agreement all of the required insurance coverage, the City may, but is not obligated to, obtain such coverage at Contractor's expense and deduct the cost from the sums due Contractor. Alternatively, City may terminate the Agreement.

**10. Effect of Coverage.** The existence of the required insurance coverage under this Agreement will not be deemed to satisfy or limit Contractor's indemnity obligations under this Agreement. Contractor acknowledges that the insurance coverage and policy limits set forth in this Agreement constitute the minimum coverage and policy limits required. Should any coverage carried by the Contractor or any subcontractor of any tier have limits of liability that exceed the limits or have broader coverage than required in this Agreement, those higher limits and that broader coverage are deemed to apply for the benefit of any person or organization included as an additional insured and those limits and broader coverage will become the required minimum limits and insurance coverage in all sections of this Agreement. Any insurance proceeds available to City in excess of the limits and coverages required by this Agreement, and which is applicable to a given loss, must be made available to City to compensate it for such losses.

**11. Required Insurance for Subcontractors.** Contractor agrees to ensure that any subcontractors providing services under this Agreement provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to review and monitor all such coverage and assumes responsibility for ensuring that such coverage is provided in conformity with the requirements of this Agreement.

**12. Right to Revise Insurance Specifications.** City reserves the right to change the amounts and types of insurance required by giving Contractor at least 90 days advance written notice of such change. If such change results in substantial additional cost to Contractor, the parties may renegotiate Contractor's compensation.

**13. Timely Notice of Claims.** Contractor must give City prompt notice of claims made of lawsuits initiated that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability insurance policies.